

INFORMATION PACKET

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Thursday, August 12, 2021



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

August 17, 2021 Councilmembers Absent:

| Regular Council Meeting Agenda Items | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|--|---------------------|----------------|------------|-------------|---------------|
| PRE-MEETING 5:00 Start | | | | | |
| Pre-Meeting: Budget Amendment #1 | | | | | |
| Pre-Meeting: Solid Waste Vehicle Purchases | | | | | |
| Pre-Meeting: Tennis Courts - NCSD Proposal | | | | | |
| Bright Spot: Proclamation - Jason's Friends | | | | | |
| Approving Aug. 3 Regular Meeting Minutes and Executive Session Minutes | | | | | |
| Establish Sept. 7 Public Hearing Date - Transfer of Retail Liquor License No. 11 From JJBB, LLD d/b/a Partytime Liquor, Located at 1335 South McKinley to Hayden and Loflin, INC, d/b/a Local Liquor and Lounge, Located at 4120 Centennial Hills Suite 200. | C | | | | |
| Public Hearing - Ratifying all Actions Previously Taken Concerning City of Casper, Wyoming, Local Assessment District No. 157 – Arrowhead Road and Jade Avenue Roadway Improvements. | | N | N | | |
| Public Hearing: Adoption of the Fiscal Year 2022 Budget Amendment #1. | | N | | N | |
| Public Hearing for Transfer of Retail Liquor License No. 28 from 307 Bar, LLC, d/b/a 307 Bar Located at 4370 South Poplar Street to Sunrise Center Entertainment, LLC d/b/a Let it Roll, Located at 4370 South Poplar Street. | | N | | | N |
| Seven Ordinance Adopting the Various 2021 Editions of the International Building Codes. 3rd Reading | | | N | | |
| Updating and Amending Chapter 5.08 of the Casper Municipal Code (Alcoholic Beverages). 3rd reading | | | N | | |
| Zone Change of the Back Nine Addition PUD (Planned Unit Development) to R-2 (One Unit Residential), R-3 (One to Four Until Residential) and C-2 (General Business). - 2nd reading | | | N | | |
| Vacation, Replat and Zone Change Creating the Trails West Estates No. 5 Addition. - 2nd reading | | | N | | |
| Authorizing a Contract with Nelson/Nygaard Consulting Associates, Inc., for the City of Casper Complete Streets & Ordinance Plan in an Amount not to Exceed \$97,875. | | | | C | |
| Authorizing a Contract for Professional Services with Civil Engineering Professionals, Inc., for the East Yellowstone Intersection Improvement Study, in an Amount not to Exceed \$39,990. | | | | C | |
| Approving Amendment No. 1 to the Professional Services Contract with Toole Design Group, LLC, for the Casper Area Metropolitan Planning Organization's (MPO) Casper Area Bicycle and Pedestrian Plan Update. | | | | C | |
| Authorizing Lease Agreement with the St. Anthony's Tri-Parish Catholic School. | | | | C | |
| Authorizing Lease Agreement with the Casper Figure Skating Club. | | | | C | |

August 17, 2021 (continued) Councilmembers Absent:

| Regular Council Meeting Agenda Items | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|---|----------------------------|-----------------------|-------------------|--------------------|----------------------|
| Authorizing a Contract for Outside-City Water Service with James P. Hageman and Kyra K. Hageman. | | | | C | |
| Telecommunication Right of Way Use Agreement with Advanced Communications Technology, Inc. (DBA Range) - (tentative - on Aug. 10 work session agenda) | | | | C | |
| Authorizing a Procurement of Goods Agreement with Keenan Supply Casper, in the amount of \$37,084.89, for grit removal system piping and fittings for use at the Sam H. Hobbs Wastewater Treatment Plant (WWTP). (Tentative) | | | | C | |
| Authorizing the Purchase of One (1) New Small Area Mower from Midland Implement Co., Billings, Montana, in the Total Amount of \$33,667, for Use by the Mowing Division of the Parks and Recreation Department. | | | | | C |
| Authorizing the Purchase of Two (2) New One-Half Ton Pickup Truck Police Vehicles from Greiner Ford, Casper, Wyoming, to be Used in the Casper Police Department, for the Total Amount of \$70,860. | | | | | C |
| Authorizing the Purchase of One (1) New 58,000 Pound Tandem Axle Truck with Dump Body from CMI TECO, Casper, Wyoming, in the Total Amount of \$139,789, for Use by the Casper Public Utilities Division of the Public Services Department. | | | | | C |
| Authorizing the Purchase of One (1) New Container Delivery Truck with Stellar CCR Body from Floyds Truck CTR, Casper, Wyoming, in the Total Amount of \$124,496, for Use by the Solid Waste Division of the Public Services Department. | | | | | C |
| Authorizing the Purchase of One (1) New One-Ton Crew Cab 4x4 Pickup Truck with 9' Tilt Bed and Accessories, from Greiner Ford, Casper, Wyoming, in the Total Amount of \$60,778, for Use by the Solid Waste Division of the Public Services Department. | | | | | C |
| Authorizing the Purchase of One (1) New Transport Truck from CMI TECO, Casper, Wyoming, for Use by the Solid Waste Section of the Public Services Department, in the Total Amount of \$115,597. | | | | | C |
| Authorizing the Purchase of One (1) New Side Loading, 27 Cubic Yard, Sanitation Truck from CMI TECO, Casper, Wyoming, in the Total Amount of \$299,576, before Trade. | | | | | C |
| Authorizing the Appointment of Ms. Rhonda Zimmerman to the Casper Housing Authority Board of Commissioners. | | | | | C |

August 24, 2021 Councilmembers Absent:

| Work Session Meeting Agenda Items | Recommendation | Allotted Time | Begin Time |
|--|-----------------------|----------------------|-------------------|
| Recommendations = Information Only, Move Forward for Approval, Direction Requested | | | |
| Meeting Followup | | 5 min | 4:30 |
| Murie Audubon Society Wetland Request | Direction Requested | 30 min | 4:35 |
| Discussion of Restrictions for Retail Liquor License #5 - Commissary Mall (MEMO DUE) | Direction Requested | 30 min | 5:05 |
| Missings Persons Legislation | Direction Requested | 30 min | 5:35 |
| Agenda Review | | 20 min | 6:05 |
| Legislative Review | | 20 min | 6:30 |
| Council Around the Table | | 10 min | 6:50 |
| Approximate Ending Time: | | | 7:00 |

September 7, 2021 Councilmembers Absent:

| Regular Council Meeting Agenda Items | Est. Public Hearing | Public Hearing | Ordinances | Resolutions | Minute Action |
|--|----------------------------|-----------------------|-------------------|--------------------|----------------------|
| Pre-Meeting: Retail Liquor License No. 5 - Travis Taylor/Cocktails | | | | | |
| Establish September 21, 2021 as the Public Hearing Date for Consideration of the Annexation and Zoning of Tract 31, Dowler Addition. | C | | | | |
| Establish Sept. 21 - Landlord Utility Agreement Ordinance Modification | | | | | |
| Transfer of Retail Liquor License No. 11 From JJBB, LLD d/b/a Partytime Liquor, Located at 1335 South McKinley to Hayden and Loflin, INC, d/b/a Local Liquor and Lounge, Located at 4120 Centennial Hills Suite 200. | | N | | | N |
| Zone Change of the Back Nine Addition PUD (Planned Unit Development) to R-2 (One Unit Residential), R-3 (One to Four Until Residential) and C-2 (General Business). - 3rd reading | | | N | | |
| Vacation, Replat and Zone Change Creating the Trails West Estates No. 5 Addition. - 3rd reading | | | N | | |
| Ratifying all Actions Previously Taken Concerning City of Casper, Wyoming, Local Assessment District No. 157 – Arrowhead Road and Jade Avenue Roadway Improvements. 2nd reading | | N | N | | |
| Approval and Adoption - Casper Area Metropolitan Planning Organization's Public Participation Plan (tentative) | | | | C | |
| Approval and Adoption - Transit Strategic Development Plan (tentative) | | | | C | |
| NCSD MOU for Tennis Courts | | | | C | |
| Authorizing a Transportation Alternatives Program Agreement with the Wyoming Department of Transportation, in the Amount of \$500,000, for the Paradise Valley to Robertson Road Bridge Project. (tentative) | | | | C | |
| Amendment to the Contract for Professional Services between the City of Casper and WWC Engineering | | | | C | |

September 14, 2021 Councilmembers Absent:

| Work Session Meeting Agenda Items | Recommendation | Allotted Time | Begin Time |
|--|-----------------------|----------------------|-------------------|
| Recommendations = Information Only, Move Forward for Approval, Direction Requested | | | |
| Meeting Followup | | 5 min | 4:30 |
| Television Channel 192 Operations Contractor | Direction Requested | 20 min | 4:35 |
| Landlord Utility Agreement Ordinance Modification | | | 4:55 |
| Agenda Review | | | |
| Legislative Review | | 20 min | |
| Council Around the Table | | 10 min | |
| Approximate Ending Time: | | | |

Future Agenda Items

Council Items:

| Item | Date | Estimated Time | Notes |
|--|------|----------------|--------------|
| Strategic Plan | | | 2021 |
| Formation of Additional Advisory Committees | | | |
| Mike Lansing Field Update | | | Fall of 2021 |
| Bus Stop Safety/Shoveling - Public Awareness | | | |
| Excessive Vehicle Storage in Yards | | | |
| Graffiti Abatement & Alternatives | | | |
| Stormwater Enterprise | | | After July 1 |
| Parkway Parking | | | After FY22 |
| Non-Discrimination Ordinance | | | |
| Safe Place Program Implementation & Resolution | | | |

Staff Items:

| | | | |
|-----------------------------|--|--|--|
| Council Goals Tracking Demo | | | |
| Sign Code Revision | | | |
| Blood Borne Pathogens | | | |

Potential Topics-- Council Thumbs to be Added:

| | | | |
|---|--|--|--------------|
| Resolution for Removal of Majestic Trees? | | | |
| Restructure of Community Promotions | | | |
| Handheld Device Use While Driving? | | | |
| Parks Watering Data | | | Fall of 2021 |

Future Regular Council Meeting Items:

| | | | |
|--|--|--|--|
| | | | |
| | | | |

Retreat Items:

| |
|---|
| Economic Development and City Building Strategy |
|---|

City of Casper
Optional 1% and State Shared Sales Tax Receipts
16.67% of Fiscal Year 2022 has Lapsed

Attached is the Optional Sales tax report for FY22 we are currently at 16.67% of the budget year.
 General Fund is down 2.84% from projected year to date which is at 17.24.0% of budget.
 1%16 is down 2.85% from projected year to date which is at 17.24% of budget.

State Shared Sales Tax

| | <u>Date</u> <u>Received</u> | <u>Amount</u> <u>Received</u> | <u>Amount</u> <u>Budgeted</u> | <u>Actual-Budget</u> | <u>Percent of</u> <u>Annual Budget</u> |
|-----------------------------|--------------------------------|----------------------------------|----------------------------------|----------------------|---|
| FY 2022 General Fund | 7/7/2021 | \$ 1,628,013 | \$ 1,539,192 | \$ 88,822 | 8.46% |
| | 8/5/2021 | 1,690,206 | 1,876,098 | (185,892) | 17.24% |
| | Sep | | 1,636,124 | | |
| | Oct | | 1,471,632 | | |
| | Nov | | 1,853,418 | | |
| | Dec | | 1,660,032 | | |
| | Jan | | 1,578,711 | | |
| | Feb | | 1,878,717 | | |
| | Mar | | 1,291,505 | | |
| | Apr | | 1,443,904 | | |
| | May | | 1,526,790 | | |
| | Jun | | 1,490,725 | | |
| | Total FY 2022 | | \$ 3,318,219 | \$ 19,246,848 | \$ (97,070) |
| Optional 1% Tax | | | | | |
| FY 2022 1%16 | 7/7/2021 | \$ 1,355,911 | \$ 1,290,250 | 65,661 | 8.44% |
| | 8/5/2021 | 1,414,698 | 1,561,678 | (146,980) | 17.24% |
| | Sep | | 1,369,865 | | |
| | Oct | | 1,239,178 | | |
| | Nov | | 1,549,388 | | |
| | Dec | | 1,383,029 | | |
| | Jan | | 1,315,701 | | |
| | Feb | | 1,565,257 | | |
| | Mar | | 1,083,134 | | |
| | Apr | | 1,202,768 | | |
| | May | | 1,271,962 | | |
| | Jun | | 1,240,499 | | |
| | Total FY 2022 | | \$ 2,770,608 | \$ 16,072,708 | \$ (81,319) |
| Total | | \$ 6,088,828 | \$ 35,319,556 | \$ (178,389) | |

Sales Tax FY 2022 Versus Projection and Prior Year



| | ACTUAL FY 21 | PROJECTED FY 22 | ACTUAL FY 22 |
|--|--------------|---------------------|-------------------|
| YTD TOTAL | \$ 3,547,613 | \$ 3,415,289 | \$ 3,318,219 |
| YTD VARIANCE | | | \$ (97,070) |
| | | % Difference | In Dollars |
| CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-SAME MONTH | | -9.91% | -\$185,892 |
| CHANGE FROM FY22 PROJECTED TO FY22 ACTUAL-YEAR TO DATE | | -2.84% | -\$97,070 |
| CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-SAME MONTH | | -16.57% | -\$335,685 |
| CHANGE FROM FY21 ACTUAL TO FY22 ACTUAL-YEAR TO DATE | | -6.47% | -\$229,394 |



AMOCO REUSE AGREEMENT JOINT POWERS BOARD

2435 King Blvd, Suite 249
Casper, WY 82604
(307) 472-5591



renee@arajpb-casper.org

AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, July 14, 2021
2435 King Blvd, Big Horn Conference Room, Casper, WY 82604
and by teleconference

Present: Bob Chynoweth, Rob Hurless, Terry Lane, Jim DeGolia, Larry Madsen, Brook Kaufman, Amy Freye, and Reed Merschat

Excused Absence: Khrystyn Lutz (attempted to connect via star phone)

Others Present: *Matt Reams (Three Crowns) and Executive Director Renee Hahn

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance.

1. FY2021 -2022 Budget

PUBLIC HEARING

Chairman Chynoweth opened the public hearing at 6:01 to consider the FY21-22 Budget, as published in the Casper Star-Tribune on July 11, 2021. Mr. Lane presented the following information:

Properties Operations and Maintenance Budget

| | |
|----------|-------------|
| REVENUES | \$2,502,740 |
| EXPENSES | \$2,502,740 |

Building/Facilities Fund Budget

| | |
|----------|------------|
| REVENUES | \$ 725,000 |
| EXPENSES | \$ 725,000 |

Economic Development Fund Budget

| | |
|----------|-------------|
| REVENUES | \$2,016,200 |
| EXPENSES | \$2,016,200 |

Chairman Chynoweth asked three times if there was anyone in attendance that would like to speak in favor or against the proposed budget. Since no one spoke in favor or against the budget, Mr. Chynoweth continued and closed the public hearing at 6:05 p.m.

A motion was made by Mr. Hurless and seconded by Ms. Kaufman to approve the budget. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copies on file.)

Please see 2021-2022 Budget for an itemization of the Three Crowns Expenditures.

2. Minutes from June 9, 2021 and June 25, 2021 Meetings

A motion was made by Mr. Merschat and seconded by Mr. Lane to approve the Minutes of the June 9, 2021 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented.

(Copy of Minutes on file.)

A motion was made by Mr. DeGolia and seconded by Mr. Hurless to approve the Minutes of the June 25, 2021 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented.

(Copy of Minutes on file.)

3. Approval of July 14, 2021 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of July 14, 2021 were presented by Mr. Lane.

A motion was made by Ms. Kaufman and seconded by Mr. Madsen to approve the Treasurer's Report of July 14, 2021, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Lane then explained the investments.

The June 2021 monthly financial statement draft by Lenhart Mason was presented by Mr. Lane. He inquired if any of the Board had questions. No questions were asked.

- **Investment/Financial Committee**

Mr. Lane discussed the securities that will be maturing later this year.

4. Committee Reports

- **Architectural Review**

No Report.

- **PRC**

Ms. Hahn shared that BP is not interested in placing concessions stands around the pedestrian bridge until the slurry wall is installed.

- **Refined Properties**

Mr. Merschat informed the Board on the Refined Properties Status Report. WDEQ is currently studying additional testing requirements for the PRC. In addition, WDEQ is in the final review process to revise the Master Plan.

- **Three Crowns**

Mr. Reams stated "The course is busy and they are doing very well."

The Instructional Program is strong and exceeding expectations. Food & Beverage is in-line with their projections as well. The course had winter damage but is responding very well to its maintenance. The marketing department has been very busy too.

Mr. DeGolia is still hoping to gather data on food & beverage market research within the community. Ms. Kaufman stated she would be happy to share data from the office of Tourism. She will call Mr. DeGolia next week.

Mr. Chynoweth inquired on Mr. Reams thoughts about placing recycled turbine art on the course. Mr. Reams felt that there were both pros and cons on the idea. If it was to be approved, he would want to see a public relations firm who specialized in presentations to deliver our message correctly. Mr. Chynoweth then asked each Board Member for their opinion on the subject. After discussions, it was determined to wait until Next Era Energy responds to our request on naming rights.

*6:59 Mr. Reams exits meeting.

- **Executive Committee**

Mr. Chynoweth asked Ms. Hahn to review the upcoming meetings and office closures.

5. Interaction with City and County Representatives – Specific Issues and Concerns

Ms. Kaufman shared that the County's has approved and passed their 2021-2022 Budget.

6. Other

No Report.

7. Future Meetings/Agenda

- Regular Board meeting – August 11th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – August 19th, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

Office Closures:

September 6, 2021 – Labor Day

8. Public Comment

There was no public comment.

9. Good of the Order

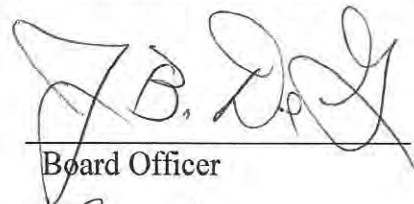
None.

10. Adjournment

There being no further action by the Board, a motion was made by Ms. Kaufman and seconded by Ms. Freye to adjourn the meeting at 7:05 p.m. The motion carried with all members in attendance voting aye.

Date

11 Aug 21
Date



Board Officer



Presiding Officer

Casper's Council of People with Disabilities (CCPD) - AGENDA

Thursday, August 26, 2021 at 11:30 AM

Participation In-Person in the Downstairs Meeting Room at City Hall,
200 North David Street, Casper, or Virtually via Microsoft Teams

1. Roll call & introduction of guests
2. Review of the previous month's minutes & approval of minutes
3. City Council Representative to address any City of Casper business that may affect or be of interest to the CCPD.
4. Question & Answer (Q&A) with the City Council Representative.
5. Old Business:
 - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
 - QOL Committee – Zulima Lopez, Chairperson
 - Update on Transportation Priorities
 - Public Relations (PR) Committee – John Wall, Chairperson
 - Updates on CCPD Facebook page & CCPD website progress
 - Events Committee – Nikki Green, Chairperson
 - Update
 - Fundraising Committee – Linda Jones, Chairperson
 - Update on 2021 calendar fundraising project sales & new information regarding 2022 calendar proposal
 - Update regarding CCPD membership & receiving applications for membership.
6. New Business:
 - Financial Report – Presented by the Treasurer
 - Any other new business or public comment
7. Next scheduled meeting is September 23, 2021 at 11:30 AM.



**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

**Board
Members:**

H. H. King, Jr.,
Chairman

Larry Keffer,
Vice-Chairman

Ken Waters,
Secretary

Paul Bertoglio,
Treasurer

Steve Cathey

Steve Freel

Bruce Knell

Charlie Powell

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday

August 17, 2021

11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes
 - a) July 20, 2021 Regular Meeting *
 - b) July 20, 2021 Executive Meeting
3. Approve Vouchers – August 2021 *
4. Approve Financial Report – July 2021 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Other
8. New Business
 - a) Consider Change Order No. 2 to the 2.6M Gallon Backwash Tank Roof Replacement, Project 18-093 for the Deduct of Bid Alternate 1 in the amount of \$10,000 and a Time Extension of 4 Days *
 - b) Consider Change Order No. 3 to the Contract with Riley Industrial Services, Inc. for the 2.6M Gallon Tank Recoating, Project 18-093 in the amount of \$????*
 - c) Discuss Potential Easement Request from the City of Mills *
 - d) Other
9. Executive Session – Property Acquisition
10. Chairman's Report

Next Meeting: Regular JPB Meeting – September 21, 2021

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

July 20, 2021

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, July 20, 2021 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Waters, Treasurer Bertoglio and Board Members Cathey, Freel, and Knell. Board Member Powell was absent.

City of Casper – Cathey, Freel, Knell, Bruce Martin, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.; Nick VanWyhe, Heath Turbiville, Russ Hallcroft – HDR Engineering, Inc.

The Board meeting was called to order at 11:33 a.m.

1. In Announcements, Mr. Martin stated that Mr. Tom Edwards was hired as the new WTP Manager and will begin work on August 2nd. Mr. Martin stated that Mr. Edwards is moving from Oregon, and should be in attendance at the next Board meeting.

2. Chairman King asked for a motion to approve the minutes from the June 15, 2021 Regular and Executive meetings. A motion was made by Board Member Cathey and seconded by Board Member Freel to approve the minutes from the June 15, 2021 Regular and Executive meetings. Motion put and carried.
3. Mr. Martin informed the Board that three additional vouchers were added to the voucher listing that was sent out in the agenda packet: Voucher 8309 for City of Casper in the amount of \$131,545.75 for Operations Reimbursement – Second billing for June 2021; Voucher 8310 for City of Casper in the amount of \$127,960.40 for the loan payment; and 8311 for Wyoming.com in the amount of \$20.00 for the RWS Website Domain Renewal. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Chairman King asked for a motion to approve the July 2021 vouchers. A motion was made by Board Member Knell and seconded by Secretary Waters to approve the July 2021 voucher listing to include voucher numbers 8303 through 8311 in the amount of \$1,019,930.50. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for June 2021 was 689 MG, which is 188 MG more than the five-year average of 501 MG. Mr. Martin stated that year to date production is 3.98 BG, 280 MG more than the five-year average for 3.69 BG. Mr. Martin stated that so far there have been very good water sales.

Mr. Martin stated that due to the end of the fiscal year, there is not a monthly Financial Report from City Finance. Mr. Martin stated that the June report will be included in the annual audit that will be presented to the Board in December.

Chairman King asked for a motion to approve the June 2021 Financial Report as presented. A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approve the June 2021 Financial Report as presented. Board Member Knell stated that he would be abstaining from the vote as the Board does not have all the information for the June Financial Report. Secretary Waters stated that his motion is to approve as presented. Motion put and carried.

5. Mr. Martin stated that he will be giving the Operations Update as Mr. Conner is attending a Service Recognition Luncheon for one of his staff, and Mr. Van Wyck is dealing with an issue in the WTP.

Mr. Martin stated that the Water Distribution staff has installed a new check valve on a pump at Wardwell Booster.

Mr. Martin stated that during the first heavy rainstorm, water got into the vault for the radio repeater at Sunrise III Tank which fried the computer and UPS in the vault. Mr. Martin stated that backups are currently in the vault and a new set of backups are on order. Mr. Martin stated that the repeater is back up and running.

Mr. Martin stated that Water Distribution staff will be cleaning out the Actiflo sludge

lagoon, and hauling it to the landfill.

Mr. Martin stated that for the WTP Operations Update, the painters are on site for the 2.6 MG Tank. Mr. Martin stated that the tank roof replacement has been completed, so now the painters can begin their work.

Mr. Martin stated that the biggest update for Operations is the situation with the ferric chloride. Mr. Martin stated that the press release went out requesting that the public conserve water. Mr. Martin stated that the ferric chloride is used to treat the surface water in the Actiflo process to help settle out solids and remove organic carbon. Mr. Martin stated that the plant in Utah that produces ferric chloride had a lightning strike, along with some other issues, so they are down for the next 4 – 6 weeks. Mr. Martin stated that was told to him two weeks ago. Mr. Martin stated that he received an update Friday night, and they are still saying 4 – 6 weeks.

Mr. Martin stated that he is working with Brenntag, who is the chemical supplier for the WTP. Mr. Martin stated that Brenntag is a nationwide supplier and they have a lot of resources to pull from. Mr. Martin stated that Brenntag has located product in Chicago, and there is a truck being loaded now. Mr. Martin stated that trucking is difficult right now as the Transportation Industry is upside down, and very expensive. Mr. Martin stated that ferric chloride is very corrosive and must be hauled in special trailers and drivers must have a special license. Mr. Martin stated that getting drivers has been very difficult.

Mr. Martin stated that staff is trying to stretch out what product is in the tanks to make it last as long as possible.

Mr. Martin stated that he is working on getting railcars full of ferric chloride sent from Chicago to Billings, where it will be much easier to get trucked to the WTP.

Mr. Martin stated that the plant in Utah stated that they would be able to still produce ferric chloride if they could get hydrochloric acid, but there is a nationwide shortage on chlorine products.

Chairman King asked how this is going to affect the RWS customers. Mr. Martin stated that if everyone conserves water, we should be able to make the chemicals on hand last longer.

Chairman King stated that in Edgerton he instituted that lawns could only be watered twice a week between the hours of 5 pm and 10 pm.

Mr. Martin stated that people are starting to conserve as production has decreased to 20 – 22 MGD from 24 – 26 MGD.

Chairman King stated that Midwest is using approximately 200,000 GPD for fracking. Mr. Martin stated that he spoke to a couple of people from Midwest and they stated that they are not using that much water for fracking.

Secretary Waters asked how this press release information was put out to the public. Mr. Martin stated that Ms. Andress and Ms. Martinez, City of Casper Public Information Officers, sent the press release out to the newspaper, TV stations, radio stations, and put it on social media. Secretary Waters stated that he had a Board meeting last night and he told them about the conversation regarding conserving water, and no one on the Board had heard anything about it. Mr. Martin stated that the press release went out late Friday, and he saw it on Channel 13 that night, and Oil City News ran it over the weekend. Mr. Martin stated that Ms. Andress did an interview with Channel 13 yesterday to get it out again. Mr. Martin stated that Ms. Andress put it on Facebook yesterday, and it was also on the radio.

Mr. Martin stated that this summer has been the perfect storm for things to go wrong.

Board Member Knell asked how this will affect the budget. Mr. Martin stated that transportation costs have increased \$1,500 - \$2,000 per truck load of chemicals.

Chairman King asked what will need to be done if this gets worse. Mr. Martin stated that an irrigation ban would need to be issued.

Treasurer Bertoglio asked if Mr. Martin thought it would still be mid-August before the chemical plant is up and running. Mr. Martin stated that he believes so, but if the railcars full of ferric chloride can get to Billings, we will be in good shape. Mr. Martin stated that he will send out updates to the Board Members.

6. There was no Public Comment.
7. There was no Old Business.
 - a. There was no Other Old Business.
8. In New Business:
 - a. Mr. Martin stated that the Board is under contract with Maguire Iron for the 2.6MG Tank Roof Replacement. Mr. Martin stated that the reason for the discussion today is there will be a couple of change orders for this project in August for the Board to consider. Mr. Martin stated that one change order is for an Alternate Welding deduction, and one is for a Time Extension request of 18 days. Mr. Martin stated that the completion date was supposed to be June 15th, but Maguire Iron reached substantial completion on July 9th. Mr. Martin stated that Maguire Iron is on liquidated damages. Mr. Martin stated that HDR Engineering is in attendance to answer any questions the Board may have on their recommendation memo as it is reviewed.

Mr. Martin reviewed the following items from the HDR memo:

Item 1. Floor Repairs (+7 days) – This tank was in bad shape since it has been a very long time since any type of maintenance was done to it, as it could not be taken out of service. In the project specifications there was some patchwork to be

included to make repair patches on the tank floor. Maguire came in with big sheets of metal to replace whole panels, and other areas just required smaller patches. Maguire Iron stated that it took time to cut up the larger sheets into smaller patches, which took additional cutting, grinding, and welding them in different areas. Maguire Iron is requesting 7 additional days to make the repairs to the floor. The specifications included that 6" x 6" patches could be used, and was in the documentation when they started work. The recommendation is no additional days be added for this item.

Mr. Van Wyhe stated that there were two bid items to this. He stated that one was to cover small areas, and one was for replacing large plates.

Item 2. Shell extension / welding method in high wind (+4 days) – High winds are characteristic of the Casper area and was discussed prior to construction. A different type of welding was proposed for welding the seam on the tank, but when they got here, Maguire Iron said they could not use the proposed welding type due to the high winds, so they had to go back to another type of welding. Maguire Iron claims that because they had to switch the type of welding used, it added four days to the work.

Mr. Martin stated that looking at the wind data for that time period, it was average Casper winds.

Chairman King asked what the different types of welding were. Mr. Martin stated that the two types of welding were ceramic, and wire. Mr. Turbiville stated that Maguire Iron stated that it was too windy to do the ceramic type welding. Mr. Turbiville stated that the resources that he used did not provide specifications for maximum wind. Mr. Turbiville stated that he pulled wind data for Casper for the last three years and depending on the day, this year was right on average, with nothing out of the ordinary. Recommend additional days due to high winds be denied.

Item 3. Shell wall repair (+2 days) – Maguire Iron was directed by the owner to provide some additional patch repairs on the walls that were not included in the project or in the structural review. Recommend approval for two additional days be granted.

Item 4. Removal of the knuckle (+3 days) – The knuckle was removed by Maguire Iron instead of the demolition company. This is "in scope" work included in the project. Maguire indicated that this was more of a schedule and communication issue between Maguire Iron and the demolition subcontractor. Means and Methods are not dictated by the owner or engineer, as previously stated that knuckle had to be removed at some time and that sequence of construction is the responsibility of the contractor. The demolition crew was on site for one day and did not perform the knuckle removal as planned. Information to determine how this work impacted the project schedule critical path was not provided. Recommend additional time for removal of the knuckle be denied.

Item 5. Weather (+ approx. 2 days) – Date and conditions for non-working days caused by adverse weather were provided as follows:

28-Apr-21 – 28-Apr-21 0.5 days precip 0.08, wind (mph) max. 14, avg. 8.3, min. 0
3-May-21 – 3-May-21 0.5 days precip 0.08, wind (mph) max. 17, avg. 12.2, min. 3
16-May-21 – 16-May-21 1 day precip 0.29, wind (mph) max. 14, avg. 7.3, min. 3

Excess make-up days were available throughout construction. Information regarding how the weather impacted the critical path was not provided. Recommend additional time for weather delay be denied.

Added Improvement Item. Additional 5/8" plate was installed to the floor directly under the new support columns. It is estimated that this improvement effort required an additional 2 days for installation. Recommend approval for 2 additional days be granted.

Mr. Martin stated that it is recommended that an additional 4 days be granted, moving the substantial completion date from June 15, 2021 to June 19, 2021.

Board Member Knell stated that the Board should hold the contractor's feet to the fire as there is a signed contract.

Mr. Martin stated that Maguire Iron submitted a rebuttal and referenced the increased price of materials and permitting issues. Mr. Martin stated that Maguire Iron is requesting that the Board look at the whole picture for this project. Mr. Martin stated that a change order will be brought before the Board at the next meeting.

Board Member Knell asked the HDR representatives if they still recommend granting only 4 additional days after reviewing the letter from Maguire Iron. Mr. Van Wyhe stated that they did recommend only granting 4 additional days.

Treasurer Bertoglio asked if the change order would include an increase to the cost of the project. Mr. Martin stated that Maguire Iron is only requesting additional time be added to the contract to avoid liquidated damages.

A motion was made by Board Member Knell and seconded by Treasurer Bertoglio to follow staff recommendation to grant 4 additional days to the contract time. Motion put and carried.

- b. Mr. Martin asked the Board to reference Change Order No. 2 with Riley Industrial Services for the 2.6MG Tank Recoating Project. Mr. Martin stated that this is the same tank as the previous agenda item. Mr. Martin stated that Riley Industrial was sandblasting the tank when it was discovered that the tank roof needed to be replaced. Mr. Martin stated that they couldn't recoat the tank until the roof was repaired. Mr. Martin stated that during the time that the roof was being replaced, the materials needed for the recoating increased in price. Mr. Martin stated that Riley Industrial is on site now. Mr. Martin stated that staff

recommends approval of the time extension of 380 days, and a contract price increase of \$23,315.30.

Board Member Cathey stated that the price increase most likely includes a second mobilization and de-mobilization.

A motion was made by Board Member Cathey and seconded by Board Member Knell to approve Change Order No. 2 with Riley Industrial Services, Inc. for a contract increase of \$23,315.30 and a time extension of 380 days as part of the 2.6M Gallon Tank Recoating, Project 18-093. Motion put and carried.

- c. Mr. Martin stated that the Board has 29 wells, which includes three horizontal ranney collectors. Mr. Martin stated that each year the budget includes funds to rehabilitate some of the wells. Mr. Martin stated that the FY22 budget includes funding to rehabilitate Caisson #2.

Mr. Martin stated that the contract before the Board today is with Engineering Associates for the design, oversight, and bidding out of this project.

Mr. Martin stated that the Caissons are large water producers and Industry Standards recommend rehabilitation of wells every 2 – 3 years. Mr. Martin stated that production for Caisson #2 decreased from 900 gpm to 700 gpm.

Mr. Martin stated that the well rehabilitation consists of a high-pressure jetting method to thoroughly dislodge the fine sediment and sand, mineral scale, rust, and biological deposits from inside and between the openings of the lateral screen. Mr. Martin stated that there will be a separate contract for the construction.

A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to approve the contract with Engineering Associates in the amount of \$40,250 for the Caisson #2 Rehab, Project No. 21-040. Motion put and carried.

- d. Mr. Martin stated that it is the time of year to carry over funds for projects that were not completed in FY21 to FY22. Mr. Martin briefly reviewed the projects to carry over to FY22:

- Security - \$6,000 – Skylight in Raw Water Building
- Chiller Replacement - \$4,050 – Under design, then will go out to bid
- FY21 Well Pumps - \$7,000 – Used in conjunction with the Well Rehab
- Well VFD's - \$32,000 – Used with Well Rehab – control pump speed from the Control Room
- Pipe Restraint - \$16,000 – A couple of pipes are separating and staff is getting quotes for repairs
- Hydrocyclone Improvements - \$56,000 – Upgrades for Actiflo hydrocyclones
- Heat Rejection & Cooling Water Pumps - \$33,000 – Staff is obtaining quotes for the pumps which are expected to be installed by December 2021.
- Filter Particle Counters - \$30,000 – The particle counters are failing; staff is

getting quotes

- Plant Landscaping - \$20,000 – This project has been on hold until the generator and tank projects are finished.

Mr. Martin stated that these are carry over projects that were approved in FY21, and not completed.

A motion was made by Treasurer Bertoglio and seconded by Secretary Waters to approve the FY2021 Budget Capital Project Carry-Over in the amount of \$369,550. Motion put and carried.

- e. In Other New Business, Board Member Knell asked if staff was going to approach Three Crowns to limit their watering. Mr. Martin stated that Three Crowns pulls water from the river for irrigation. Mr. Chapin stated that they have a priority 1 water right. Treasurer Bertoglio stated that Three Crowns has always pulled water from the river for irrigation. Board Member Knell stated that he was not aware of that, and that it is good information to know.

9. Chairman King asked for a motion to move into Executive Session to discuss potential litigation. A motion was made by Secretary Waters and seconded by Vice-Chairman Keffer to adjourn into Executive Session at 12:16 p.m. to discuss potential litigation. Motion put and carried.

A motion was made by Board Member Cathey and seconded by Secretary Waters to adjourn from Executive Session at 12:43 p.m. Motion put and carried.

Chairman King called the Regular Session to order at 12:43 p.m.

10. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on August 17, 2021.

A motion was made by Board Member Cathey and seconded by Secretary Waters to adjourn the meeting at 12:44 p.m. Motion put and carried.

Chairman

Secretary

**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
August 11, 2021**

| VOUCHER NO. | VENDOR | DESCRIPTION | AMOUNT |
|--------------------|---|--|---------------------|
| 8312 | West Plains Engineering, Inc. | Capital Expense – WTP HVAC Chiller Replacement Project No. 20-030 PP3 | \$2,940.00 |
| 8313 | City of Casper | Operations Reimbursement – July2021 | \$178,500.06 |
| 8314 | Wyoming Office of State Lands and Investments | DWSRF129 Loan Payment – Zone IIB Project | \$8,182.83 |
| 8315 | City of Casper | Operations Reimbursement – June2021 Third Billing | \$171,321.05 |
| 8316 | Williams, Porter, Day & Neville, P.C. | Legal Expense – July2021 | \$2,677.50 |
| 8317 | HDR Engineering, Inc. | Capital Expense – 2.6M Gallon Tank Roof Replacement Project No. 18-093 PP#14 | \$13,000.54 |
| 8318 | City of Casper | Loan Payment | \$127,960.40 |
| 8319 | KROHNE Inc. | Capital Expense – Backwash Turbidimeters | \$3,478.14 |
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| | | | |
| | | | |
| | | Total | \$508,060.52 |



City of Casper
200 North David Street
Casper, WY 82601

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

| CUSTOMER | INVOICE DATE | INVOICE NUMBER | AMOUNT PAID | DUE DATE | INVOICE TOTAL DUE |
|-------------------------------------|--------------|----------------|-------------|------------------------|-------------------|
| CENTRAL WYO. REGIONAL WATER SYS.... | 07/31/2021 | 1994 | \$0.00 | 08/30/2021 | \$178,500.06 |
| PAST DUE AMOUNT | | | | ACCOUNT BALANCE | |
| \$171,321.05 | | | | \$477,781.51 | |

| DESCRIPTION | QUANTITY | PRICE | UOM | ORIGINAL BILL | ADJUSTED | PAID | AMOUNT DUE |
|----------------------------------|----------|---------------|------|---------------|----------|---------------------|--------------|
| REGIONAL WATER OPS REIMBURSEMENT | 1.00 | \$178500.0600 | EACH | \$178,500.06 | \$0.00 | \$0.00 | \$178,500.06 |
| Invoice Total: | | | | | | \$178,500.06 | |

July 2021 WTP Operations Reimbursement

| July 2021 Total Reimbursement Invoice | | |
|---------------------------------------|----------------------------------|---------------------|
| 9010.00 | Wages & Salaries Dir Labor - O&M | \$103,463.88 |
| 9020.00 | Chemical Charge - O&M | \$59,340.60 |
| 9030.00 | Utilities - O&M | \$263.15 |
| 9040.00 | Supplies - O&M | \$3,847.55 |
| 9060.00 | Training - O&M | \$0.00 |
| 9070.00 | Major Maint, Repair, Replc - O&M | \$0.00 |
| 9080.00 | Testing & Lab Services - O&M | \$8,206.55 |
| 9090.00 | Other Reimbursable Costs - O&M | \$3,209.28 |
| 6040.10 | Consulting | \$169.05 |
| 300-6257 - Ops Reimb | | \$178,331.01 |
| 300-6214 - Consulting | | \$169.05 |
| Invoice Total | | \$178,500.06 |

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing

Remit Portion

| | |
|--------------------------|---------------------|
| Invoice Date | 07/31/2021 |
| Invoice Number | 1994 |
| Customer Number | 2784 |
| Amount Paid | \$178,500.06 |
| Due Date | 08/30/2021 |
| Invoice Total Due | \$178,500.06 |

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

City of Casper Wyoming
Expenditure Reimbursement Request
July 31, 2021

| Vendor | Account Name | Date | Invoice Number | Invoice Amount | Purchased |
|----------------------|------------------------------|------------|----------------|----------------|--|
| ALSCO | Laundry/Towel | 07/15/2021 | LCAS1422490 | 61.55 | Professional Laundry Services |
| AMERIGAS - CASPER | General Supplies & Materials | 07/12/2021 | 686633617 | 7.92 | propane for the fork lift |
| ATLAS OFFICE PRODUCT | General Supplies & Materials | 07/13/2021 | 68905-0 | 23.19 | Note Pads |
| BRENNTAG PACIFIC, IN | Chemicals | 07/21/2021 | BPI161488 | 9,815.00 | Ferric Chloride BPI161488 |
| BRENNTAG PACIFIC, IN | Chemicals | 07/21/2021 | BPI161487 | 10,379.30 | Ferric Chloride BPI161487 |
| BRENNTAG PACIFIC, IN | Chemicals | 07/21/2021 | BPI161486 | 10,484.90 | Ferric Chloride BPI1614872022 |
| CARUS CORPORATION | Chemicals | 07/15/2021 | SLS 10093391 | 14,364.00 | Actiflo Polymer SLS10093391 |
| CITY OF CASPER | Refuse Collection | 07/15/2021 | 606404 | 200.00 | Electronic waste |
| Coastal Chemical | General Supplies & Materials | 07/20/2021 | 0123223 | 118.70 | Fuel |
| Dana Kepner | General Supplies & Materials | 07/07/2021 | 44026 | 1,057.71 | MTN. VIEW PUMP REPLACEMENT |
| Dana Kepner | General Supplies & Materials | 07/26/2021 | 44946 | 423.50 | Mt. View Tank Altituded Pilot Valve repair kit |
| DPC INDUSTRIES, INC. | Chemicals | 07/15/2021 | 737002697-21 | 7,576.80 | Sodium Hypochlorite 737002697 |
| ENERGY LABRATORIES I | Testing | 07/08/2021 | 404917 | 306.00 | Aerobic endospores testing |
| ENERGY LABRATORIES I | Testing | 07/08/2021 | 405211 | 1,930.00 | Nitrogen, Nitrate, Bacteria & |
| ENERGY LABRATORIES I | Testing | 07/15/2021 | 406934 | 306.00 | Aerobic endospores testing |
| ENERGY LABRATORIES I | Testing | 07/15/2021 | 407268 | 22.00 | Bacteria, public water supply |
| ENERGY LABRATORIES I | Testing | 07/15/2021 | 407560 | 84.00 | Alkalinity Carbon, Total Organ |
| ENERGY LABRATORIES I | Testing | 07/15/2021 | 407559 | 57.00 | Carbon, Total Organic testing |
| ENERGY LABRATORIES I | Testing | 07/15/2021 | 407931 | 22.00 | Solids, total suspended testin |
| ENERGY LABRATORIES I | Testing | 07/21/2021 | 408524 | 774.00 | Metals/Anions/Cyanide/Mercury/ |
| ENERGY LABRATORIES I | Testing | 07/21/2021 | 408330 | 306.00 | Aerobic endospores testing |
| ENERGY LABRATORIES I | Testing | 07/21/2021 | 409863 | 306.00 | Aerobic endospores testing |
| FERGUSON ENTERPRISES | General Supplies & Materials | 07/07/2021 | CC518243 | 21.89 | Fittings for Hot Water Tank |
| FERGUSON ENTERPRISES | General Supplies & Materials | 07/21/2021 | CC534179 | 7.07 | Plug for decant check valves |
| FERGUSON ENTERPRISES | General Supplies & Materials | 07/14/2021 | CC526934 | 369.00 | safety shower plumbing materials |
| FERGUSON ENTERPRISES | General Supplies & Materials | 07/13/2021 | CC525128 | 13.94 | Fittings for SWHSP |
| FERGUSON ENTERPRISES | General Supplies & Materials | 07/08/2021 | 44764 | 574.65 | FLEXIBLE DISC CHECK VALVE - WARDWELL BOOSTER |
| GRAINGER, INC. | General Supplies & Materials | 07/09/2021 | 9955203675 | 20.46 | Eye Wash Tags |
| GRAINGER, INC. | General Supplies & Materials | 07/23/2021 | 9970805488 | 452.52 | over loads for decant pump station |
| GRAINGER, INC. | General Supplies & Materials | 07/20/2021 | 9964301254 | 91.95 | Flash Drives |
| GRAINGER, INC. | General Supplies & Materials | 07/13/2021 | 9958361785 | 20.46 | eyewash tags |
| HACH CO., CORP. | Lab Supplies | 07/09/2021 | 12531252 | 741.84 | Ammonia Reagents |
| HACH CO., CORP. | Lab Supplies | 07/09/2021 | 12531255 | 157.35 | Ammonia Reagent |
| HACH CO., CORP. | Lab Supplies | 07/23/2021 | 12552201 | 560.31 | Lab Supplies |
| HACH CO., CORP. | Lab Supplies | 07/20/2021 | 12547568 | 835.00 | Ice PIC 20 NTU |
| Hobby Lobby | General Supplies & Materials | 07/26/2021 | 44951 | 29.98 | desiccant for turbidimeters |
| Hose & Rubber | General Supplies & Materials | 07/13/2021 | 00164514 | 43.50 | Vinyl Hose |
| Hose & Rubber | General Supplies & Materials | 07/13/2021 | 00164317 | 114.34 | materials for sand pumps |
| IDEXX | Lab Supplies | 07/15/2021 | 3087670967 | 1,156.51 | Colilert |
| Insurance/Bonds | Insurance/Bonds | 07/15/2021 | FY22 Ins/Bonds | 2,282.48 | FY22 Ins/Bonds |
| Internal Services | Internal Services | 07/15/2021 | FY22 TRX | 23,933.77 | FY22 TRX |
| KONE, INC. | Maintenance Agreements | 07/15/2021 | 959910571 | 3,209.28 | Elevator Maintenance 95991057 |
| NORCO, INC. | General Supplies & Materials | 07/16/2021 | 35534046453 | 40.49 | N95 Resperators |

City of Casper Wyoming
 Expenditure Reimbursement Request
 July 31, 2021

| Vendor | Account Name | Date | Invoice Number | Invoice Amount | Purchased |
|----------------------|------------------------------|------------|----------------|---------------------|---------------------------------|
| Other Insurance | Other Insurance | 07/08/2021 | | 153.34 | Other Insurance Benefits |
| Payroll | Personnel | 07/08/2021 | | 45,367.93 | 7/8/2021 Payroll |
| Payroll | Personnel | 07/22/2021 | | 31,726.36 | 17/22/2021 Payroll |
| Pizza Hut | General Supplies & Materials | 07/27/2021 | | (6.05) | RFND SALES TAX-RWSJPB MTG LUNCH |
| Pizza Hut | General Supplies & Materials | 07/23/2021 | 090104 | 127.05 | Lunch for RWSJPB meeting |
| Rocky Mountain Air | Chemicals | 07/08/2021 | 30263748 | 2,709.78 | Liquid Oxygen |
| Rocky Mountain Air | Chemicals | 07/15/2021 | 30283398 | 4,010.82 | Liquid Oxygen 30283398 |
| Sutherlands | General Supplies & Materials | 07/13/2021 | 080175 | 34.99 | Chain for Cyclone Box |
| Sutherlands | General Supplies & Materials | 07/07/2021 | 44028 | 27.38 | WARDWELL BOOSTER LAWN FERTILIZ |
| TYLER TECHNOLOGIES I | Consulting | 07/21/2021 | 045-348663 | 169.05 | Gems S028911 - Tyler Conversio |
| UPS | Testing | 07/08/2021 | 017438 | 642.54 | Sample Shipping Fees |
| Verizon | Communication | 07/15/2021 | 9883173716 | 63.15 | WTP Operator Cell Phone |
| Walmart | General Supplies & Materials | 07/22/2021 | 015878 | 34.95 | RWS Lunch supplies |
| Wear Parts | General Supplies & Materials | 07/15/2021 | 44844 | 136.41 | Booster flanges |
| | | | Total | \$178,500.06 | |



City of Casper
200 North David Street
Casper, WY 82601

General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

| CUSTOMER | INVOICE DATE | INVOICE NUMBER | AMOUNT PAID | DUE DATE | INVOICE TOTAL DUE |
|-------------------------------------|--------------|----------------|-------------|------------|------------------------|
| CENTRAL WYO. REGIONAL WATER SYS.... | 06/30/2021 | 1995 | \$0.00 | 07/30/2021 | \$171,321.05 |
| PAST DUE AMOUNT | | | | | ACCOUNT BALANCE |
| \$171,321.05 | | | | | \$477,781.51 |

| DESCRIPTION | QUANTITY | PRICE | UOM | ORIGINAL BILL | ADJUSTED | PAID | AMOUNT DUE |
|----------------------------------|----------|---------------|------|---------------|----------|--------|---------------------|
| REGIONAL WATER OPS REIMBURSEMENT | 1.00 | \$171321.0500 | EACH | \$171,321.05 | \$0.00 | \$0.00 | \$171,321.05 |
| Invoice Total: | | | | | | | \$171,321.05 |

June 2021 WTP Operations Reimbursement - Third Billing

| June 2021 Total Reimbursement Invoice - 3 | | |
|---|----------------------------------|---------------------|
| 9010.00 | Wages & Salaries Dir Labor - O&M | \$0.00 |
| 9020.00 | Chemical Charge - O&M | \$10,687.30 |
| 9030.00 | Utilities - O&M | \$152,916.56 |
| 9040.00 | Supplies - O&M | \$4,968.21 |
| 9060.00 | Training - O&M | \$0.00 |
| 9070.00 | Major Maint, Repair, Replc - O&M | \$2,123.48 |
| 9080.00 | Testing & Lab Services - O&M | \$0.00 |
| 9090.00 | Other Reimbursable Costs - O&M | \$399.00 |
| 6040.10 | Consulting | \$226.50 |
| | 300-6257 - Ops Reimb | \$171,094.55 |
| | 300-6214 - Consulting | \$226.50 |
| | Invoice Total | \$171,321.05 |

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing

Remit Portion

| | |
|--------------------------|---------------------|
| Invoice Date | 06/30/2021 |
| Invoice Number | 1995 |
| Customer Number | 2784 |
| Amount Paid | \$171,321.05 |
| Due Date | 07/30/2021 |
| Invoice Total Due | \$171,321.05 |

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

City of Casper Wyoming
Expenditure Reimbursement Request
June 30, 2021
3rd Billing

| Vendor | Account Name | Date | Invoice Number | Invoice Amount | Purchased |
|----------------------|------------------------|-------------|-----------------------|-----------------------|---------------------------------------|
| BRENNTAG PACIFIC, IN | Chemicals | 06/30/2021 | BP1160639 | 10,687.30 | Ferric chloride |
| CENTURYLINK | Communications | 06/30/2021 | 44177 | 20.60 | Telephone Service |
| HOMAX OIL SALES, INC | Gas/Fuel | 06/30/2021 | 0550496-IN | 4,968.21 | Fuel |
| LONG BUILDING TECHNO | Maintenance/Repairs | 06/30/2021 | SRVCE0119647 | 2,123.48 | HVAC Maintenance repair - materials |
| LONG BUILDING TECHNO | Maintenance Agreements | 06/30/2021 | SRVCE0119638 | 399.00 | Chiller Maintenance |
| ROCKY MOUNTAIN POWER | Electricity | 06/30/2021 | RIN0030183A | 143,614.92 | Electricity - WTP, Wells |
| ROCKY MOUNTAIN POWER | Electricity | 06/30/2021 | RIN0030183A | 9,281.04 | Electricity - Meters, Boosters, Tanks |
| TYLER TECHNOLOGIES I | Consulting | 06/30/2021 | 045-346554 | 226.50 | Gems S028911 - Tyler Conversio |
| | | | Total | \$171,321.05 | |

Central Wyoming Regional Water System

Gallons Produced
Rates Billed

Fiscal Year 2021-2022

| Entity | Gallons of Water Produced | | Water Rates Billed | |
|----------------|---------------------------|------------------------|-----------------------|-----------------------|
| | 7/31/2021 | Year-to-Date | 7/31/2021 | Year-to-Date |
| Salt Creek JPB | 5,338,653.061 | 5,338,653.061 | \$ 11,371.33 | \$ 11,371.33 |
| Wardwell W&S | 35,380,465.306 | 35,380,465.306 | \$ 75,360.39 | \$ 75,360.39 |
| Pioneer | 8,581,059.184 | 8,581,059.184 | \$ 18,277.66 | \$ 18,277.66 |
| Poison Spider | 810,255.102 | 810,255.102 | \$ 1,725.84 | \$ 1,725.84 |
| 33 Mile Road | 1,191,938.776 | 1,191,938.776 | \$ 2,538.83 | \$ 2,538.83 |
| Sandy Lake | 2,350,780.612 | 2,350,780.612 | \$ 5,007.16 | \$ 5,007.16 |
| Lakeview | 807,265.306 | 807,265.306 | \$ 1,719.48 | \$ 1,719.48 |
| Mile-Hi | 693,764.286 | 693,764.286 | \$ 1,477.72 | \$ 1,477.72 |
| City of Casper | 571,684,899.367 | 571,684,899.367 | \$ 1,217,688.84 | \$ 1,217,688.84 |
| Regional Water | (12,554,832.000) | (12,554,832.000) | \$ (26,741.79) | \$ (26,741.79) |
| TOTAL | 614,284,249.000 | 614,284,249.000 | \$1,308,425.45 | \$1,308,425.45 |

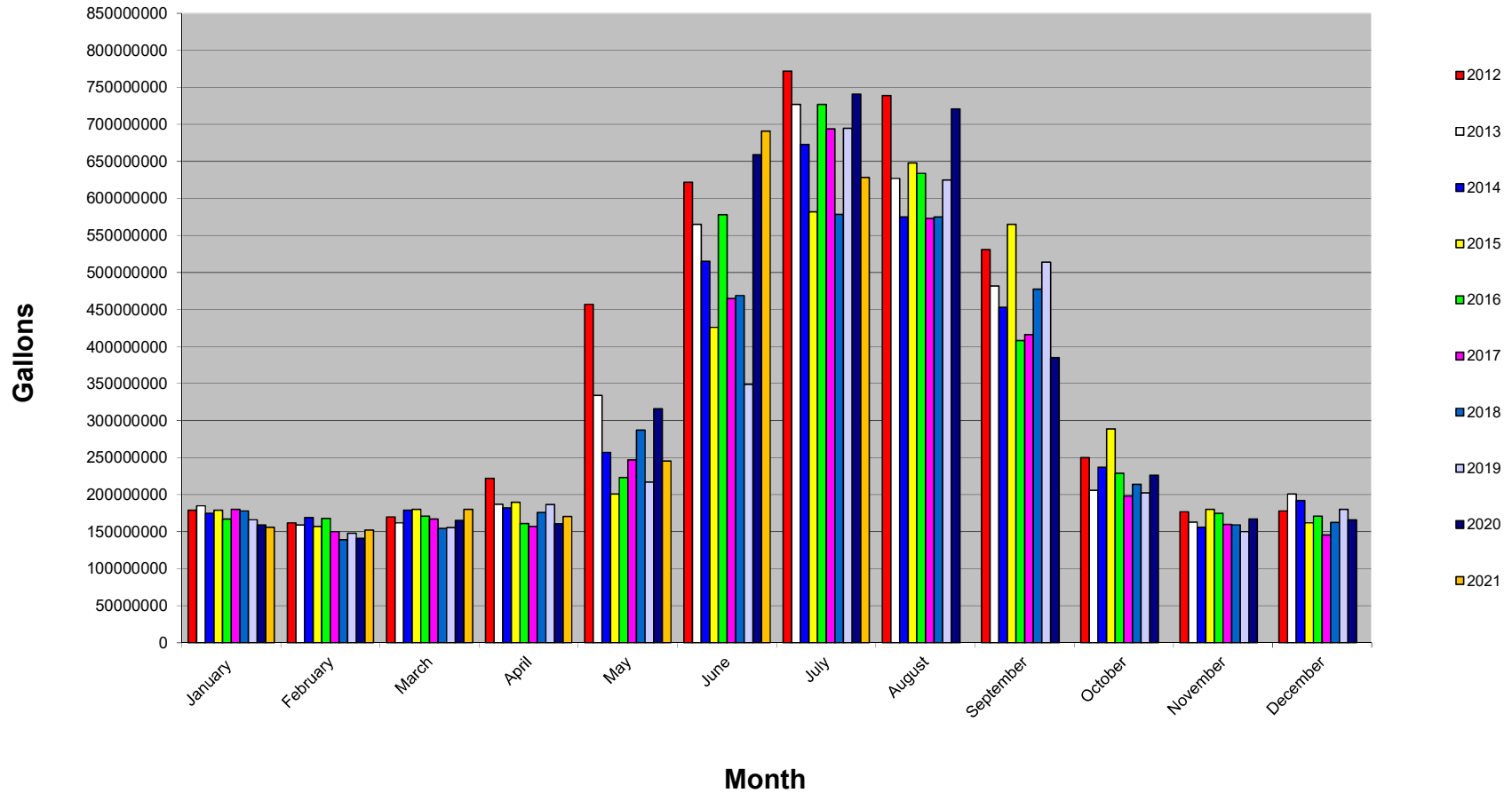
TOTAL PRIOR YEAR (FY2021) GALLONS: 3,978,940,625.000

TOTAL PRIOR YEAR (FY2021) BILLING:

\$ 8,077,249.47

*Total water produced does not equate to total water billed due to credit given.

WTP PRODUCTION



August 17, 2021

MEMO TO: H.H. King Jr., Chairman
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Assistant Public Utilities Manager
Andrew Colling, Engineering Technician

SUBJECT: Change Order No. 2 – Bid Alternate 1 deduct and Request for Time Extension
2.6M Gallon Tank Roof Replacement

Meeting Type & Date:
CWRWS Joint Powers Board Meeting
August 17, 2021

Action Type
Board Approval

Recommendation:
That the Central Wyoming Regional Water System Joint Powers Board (Board) authorize Change Order No. 2 with Maguire Iron, Inc., for deduct of Bid Alternate 1 – Roof Plate Interior Lap Joints and for a time extension of 4 days as part of the 2.6M Gallon Tank Roof Replacement.

Summary:
Maguire Iron, Inc. is under contract with the Board for the 2.6M Gallon Tank Roof Replacement. The project includes the removal and replacement of the roof and supporting structure of the 2.6M Gallon Tank.

Change Order No. 2 - Maguire Iron has requested to deduct welding of the interior roof plate lap welds from the contract. It is not typical for these joints to be welded but was an option to reduce the corrosion points of the roof. HDR reviewed this request and agrees that the project savings of \$10,000 is of greater benefit.

Maguire Iron had also requested a time extension to the substantial completion date of June 15, 2021 to July 3, 2021. It's been determined that the full 18-day extension is not justified. HDR identified approximately 50 days in the construction timeline when Maguire Iron could have performed work but did not. However, four days to complete owner requested and project improvement work are justified. It is recommended that the contract time be extended 4 days. Substantial completion will be June 19, 2021. Maguire Iron achieved Substantial/Final Completion on July 9, 2021, 24 days following the contracted June 15, 2021 date. Subsequently Maguire Iron is assessed \$36,000 in liquidated damages.

Maguire Iron, Inc.
2.6M Gallon Tank Roof Replacement

Approval of Change Order No. 2 will reduce liquidated damages to \$30,000.

Maguire Iron is not in agreement with the assessment of Liquidated Damages and is not willing to sign this Change Order.

Change Order No. 2 will be assessed in final payment (Pay Request No. 5).

Financial Considerations:

None.

Oversight/Project Responsibility:

Nick Van Whye, P.E., HDR Engineering

Andrew Colling, Engineering Technician, Public Services

Attachments:

RFI – Bid Alternate 1-Roof Plate Interior Lap Joints

Recommendation from HDR

| | |
|--|---------------------------|
| Date of Issuance: 8/4/2021 | Effective Date: 8/4/2021 |
| Owner: Central Wyoming Regional Water System | Owner's Contract No.: |
| Contractor: Maguire Iron | Contractor's Project No.: |
| Engineer: HDR | Engineer's Project No.: |
| Project: 2.6 Million Gallon Backwash Tank Roof Replacement | Contract Name: |

The Contract is modified as follows upon execution of this Change Order:

Description: Deduct of \$10,000 for Bid Alternate 1 – Roof Plate Interior Lap Joints.
Time extension of 4 days for project improvement work and liquidated damages assessment for \$30,000.00.

Attachments: [List documents supporting change] RFI No.1 response for lap joint deduct, letter from HDR reviewing contract time.

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i> |
|--|--|
| Original Contract Price: \$ 679,000.00 | Original Contract Times: Substantial Completion: <u>January 23, 2021</u> Ready for Final Payment: <u>January 31, 2021</u> days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ <u> </u> | [Increase] [Decrease] from previously approved Change Orders No. <u> 1 </u> to No. X : Substantial Completion: <u> 4 </u> Ready for Final Payment: <u> 8 </u> days |
| Contract Price prior to this Change Order: \$ 679,000.00 | Contract Times prior to this Change Order: Substantial Completion: <u>June 15, 2021</u> Ready for Final Payment: <u>June 23, 2021</u> days or dates |
| [Increase] [Decrease] of this Change Order: \$ 40,000.00 | [Increase] [Decrease] of this Change Order: Substantial Completion: <u>June 19, 2021</u> Ready for Final Payment: <u>June 27, 2021</u> days or dates |
| Contract Price incorporating this Change Order: \$ 639,000.00 | Contract Times with all approved Change Orders: Substantial Completion: <u>June 19, 2021</u> Ready for Final Payment: <u>June 27, 2021</u> days or dates |

| | | |
|---|---|--|
| RECOMMENDED: | ACCEPTED: | ACCEPTED: |
| By:  Engineer (if required) | By: _____ Owner (Authorized Signature) | By: _____ Contractor (Authorized Signature) |
| Title: Project Engineer | Title: _____ | Title: Senior Project Manager |
| Date: 8/4/2021 | Date: _____ | Date: _____ |



EXHIBIT A

Request for Information Form

Contractor's RFI No. 1 Engineer's RFI No. _____

Contract: 2.6 Million Gallon Ground Storage Roof Replacement

Contractor: Maguire Iron

Owner: Central Wyoming Regional Water System Owner's Contract No. _____

Engineer HDR Engineering, Inc. Engineer's Contract No. 10205077

THIS REQUEST BY: Corey Sanders cc to: _____
(Name of the Contractor's Representative)

REFERENCE: DIVISION _____ SECTION 13 16 20-7 PLAN SHEET NO. _____

We would request that the roof plate lap welds be deducted from the contract. Our erection foreman and our field Superintendent both highly recommend that we do not weld the interior lap joints. In eighteen and thirty years respectively, neither has ever welded these joints, as they have always been sika-flexed. Welding these joints on the interior in addition to the exterior would cause added heat and resulting in significant warpage of the roof plates. This would be a similar effect as the floor.

ATTACHMENTS _____

INTERPRETATION BY: Nick Van Wyhe *Nick Van Wyhe* Date: June 25, 2021
(Name of the Engineer's Representative)

The owner and engineer have taken into consideration the Maguire Iron request to deduct BID ALTERNATE 1 – ROOF PLATE INTERIOR LAP JOINTS from the contract. Based on the information and recommendation provided; we are in agreement that completing BID ALTERNATE 1 would not substantially benefit the project. Additionally, the potential to introduce areas that could reduce the ability to achieve proper tank coating could be introduced where the roof plate welds interface with the roof support structure itself. The request to deduct BID ALTERNATE 1 – ROOF PLATE INTERIOR LAP JOINTS from the contract is approved.

ATTACHMENTS _____

The General Conditions (GCs) specify that once the Engineer provides a response to a Contractor's RFI, that determination shall be final and binding on the Contractor unless the Contractor delivers to the Owner written notice of a change in the work within a certain period of time of receipt of that determination. See the GCs for further clarification.

cc to: _____



July 15, 2021

Mr. Corey Sanders
Maguire Iron, Inc.
P.O. Box 1446
Sioux Falls, SD 57101

RE: City of Casper - 2.6 Million Gallon Tank Repairs - Additional Time Extension

Dear Mr. Corey Sanders,

This letter is in response to your letter dated June 21st, 2021 that included additional information regarding the time extension request. From the information provided we were able to assemble a timeline for key events from the March 16, 2021 Notice to Proceed. A total of 54 non-working days from Notice to Proceed to project completion have been identified. Non-working days are considered days that work could have occurred, but for multiple reasons did not. Sequence of key events and non-working time is outlined in the table below.

| Key Events | Start | Finish | Non-Working Days | Notes: |
|--|-----------|-----------|------------------|---|
| Notice to Proceed | | 16-Mar-21 | | |
| Maguire mobilization | 18-Apr-21 | 20-Apr-21 | 32 | Notice to Proceed to mobilized at site = 35 days |
| Demolition crew on site (sub-contractor) | 27-Apr-21 | 28-Apr-21 | 7 | Demolition crew left site before Maguire arrived at site. |
| Maguire crew arrival on site | | 28-Apr-21 | | Mobilization to Maguire crew arrival = 7 days |
| Weather | 28-Apr-21 | 28-Apr-21 | 0.5 | precip 0.08, wind (mph) max. 14, avg. 8.3, min. 0 |
| Maguire crew remove knuckle (approx.) | 29-Apr-21 | 1-May-21 | | Removed knuckle after demolition crew left site |
| Weather | 3-May-21 | 3-May-21 | 0.5 | precip 0.08, wind (mph) max. 17, avg. 12.2, min. 3 |
| Crew leaves site | 5-May-21 | 12-May-21 | 8 | |
| Weather | 16-May-21 | 16-May-21 | 1 | precip 0.29, wind (mph) max. 14, avg. 7.3, min. 3 |
| No crew on site | 21-May-21 | 21-May-21 | 1 | Engineer witnessed no crew on-site |
| Request for additional time extension | 4-Jun-21 | | | 50 non-working days identified |
| Crew leaves site | 6-Jun-21 | 9-Jun-21 | 4 | |
| Request to deduct Pay Item 11 -Floor Plate Lap Welds | 21-Jun-21 | | | |
| Approved deduct for Pay Item 11 - Roof Plate Lap Welds | | 25-Jun-21 | 0 | estimated 7 days work deduct - not assessed |
| Substantial Completion - CO#1 | | 15-Jun-21 | | Actual Substantial/Final Completion - July 9, 2021 |
| Final Completion - CO#1 | | 23-Jun-21 | | 54 total non-working days identified |

Additional Time Extension Request:

- Item 1. Floor repairs (+7 days) – Three different bid items are in place to cover different floor repair methods, there was no prior discussion or approval on the plate size Maguire intended to use. The specification dictates that a minimum 6" x 6" patch is required but does not state that all had to be that small. It is specified that anything requiring smaller than 6" x 6" would be pit fill welds. From observation, Maguire provided what was required and didn't stop work, submit an RFI or other documentation noting that additional effort was being made on these items. Additional days for floor repair work is denied.
- Item 2. Shell extension / welding method in high wind (+4 days) - High winds are characteristic of the Casper area and was discussed prior to construction. When work commenced a suitable welding method to eliminate the impact of high winds should have been utilized. Wind information was provided in your June 21st letter (Weather Underground). Further evaluation of the average daily wind speed from April to June over a 2019 to 2021 time period is depicted in the charts below (Weather Underground). The average wind speed for this period is typical for the Casper area. Information to determine how wind speed impacted the project schedule critical path was not provided. Additional days due to high winds is denied.

- Item 3. Shell wall repair (+2 days) – Maguire was directed by the owner to provide some additional patch repairs that were not included in the project or in the structural review. Approval for 2 additional days is granted.
- Item 4. Removal of the knuckle (+3 days) – The knuckle was removed by Maguire instead of the demolition company. This is “in scope” work included in the project. As noted from our last phone conversation, Maguire indicate that it was more of a scheduling and communication issue between Maguire and demolition subcontractor. Means and Methods are not dictated by the owner or engineer, as previously stated the knuckle had to be removed at some time and that sequence of construction is the responsibility of the contractor. The demolition crew was on site for one day and did not perform the knuckle removal as planned. Information to determine how this work impacted the project schedule critical path was not provided. Additional time for removal of the knuckle is denied.
- Item 5. Weather (+ approx. 2 days) – Date and conditions for non-working days caused by adverse weather were provided as follows:

| | Start | Finish | Days | Conditions: |
|---------|-----------|-----------|------|--|
| Weather | 28-Apr-21 | 28-Apr-21 | 0.5 | precip 0.08, wind (mph) max. 14, avg. 8.3, min. 0 |
| Weather | 3-May-21 | 3-May-21 | 0.5 | precip 0.08, wind (mph) max. 17, avg. 12.2, min. 3 |
| Weather | 16-May-21 | 16-May-21 | 1 | precip 0.29, wind (mph) max. 14, avg. 7.3, min. 3 |

Excess make-up days were available throughout construction. Information regarding how the weather impacted the critical path was not provided. Additional time for weather delay is denied.

- Added Improvement Item. Additional 5/8” plate was installed to the floor directly under the new support columns. It is estimated that this improvement effort required an addition 2 days for installation. Approval for 2 additional days is granted.

The current substantial completion date is June 15, 2021. The project reached Substantial/Final Completion on July 9, 2021. As described in the items above, 4 additional days will be added to substantial completion. Substantial completion will be June 19, 2021.


Your interest to provide a top-quality product for the owner and contribution to the successful completion of this project is greatly appreciated.

Sincerely,
HDR Engineering

Nick Van Wyhe, PE
Project Manager

August 17, 2021

MEMO TO: H.H. King Jr., Chairman
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director 
Bruce Martin, Assistant Public Utilities Manager
Andrew Colling, Engineering Technician

SUBJECT: Change Order No. 3
2.6M Gallon Tank Recoating, Project 18-093

Meeting Type & Date:

CWRWS Joint Powers Board Meeting
August 17, 2021

Action Type

Board Approval

Recommendation:

That the Central Wyoming Regional Water System Joint Powers Board (Board) authorize Change Order No. 3 with Riley Industrial Services, Inc., for a contract increase of \$10,461, as part of the 2.6M Gallon Tank Recoating, Project 18-093.

Summary:

Riley Industrial Services, Inc. is under contract with the Board for the 2.6M Gallon Tank Recoating Project. The project includes the surface preparation and coating of the interior and exterior of the 2.6M Gallon water storage tank. The structural steel repairs made by Maguire Iron under a separate contract did not address all the floor repairs necessary to provide a complete rehab of the tank. Additional weld repairs and pit repairs were discovered when Riley Industrial resumed blasting operations on the tank floor. The time needed to make the repairs to the floor will ultimately render the initial blast useless and Riley will need to re-prep the floor prior to applying the coating.

It is recommended that the contract amount be increased \$10,461 for the additional welding and pit repairs and re-blasting of the floor. No additional time is being requested to make these repairs.

Financial Considerations:

Funding for this Change Order will be from RWS Reserves. The original project contingency funds have been exhausted due to the costs associated with the Riley waiting on the structural repairs.

Riley Industrial Services, Inc.
2.6M Gallon Tank Recoating
Project No. 18-093

Oversight/Project Responsibility:
Andrew Colling, Engineering Tech

Attachments:
Change Order No. 3
Cost Increase Request

CITY OF CASPER
CHANGE ORDER

NO. Three (3)

PROJECT: 2.6M Gallon Tank Recoating, Project 18-093
 OWNER: Central Wyoming Regional Water System Joint Powers Board
 CONTRACTOR: Riley Industrial Services, Inc.
 ENGINEER: City of Casper, Engineering Department

You are directed to make the following changes in the Contract Documents:

Description: Riley Industrial was original awarded a contract to blast and recoat the interior and exterior of the 2.6M Gallon Backwash Tank on May 21, 2019. The structural steel repairs made by Maguire Iron under a separate contract did not address all the floor repairs necessary to provide a complete rehab of the tank. Additional weld repairs and pit repairs were discovered when Riley Industrial resumed blasting operations on the tank floor. It is recommended that Riley Industrial's contract price be increased \$10,461 to allow Riley Industrial Services to complete the floor repairs.

Attachments: Memo, Additional Work Price Proposal

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|---|--|
| Original Contract Price: \$715,584.00 | Original Contract Time: (days or date) Substantial completion: October 31, 2019 Final completion: November 8, 2019 |
| Previous Change Orders No. 1 to 2 <u>+\$219,422.13</u> | Net change from previous Change Orders (days): <u>745</u> |
| Contract Price prior to this Change Order: \$935,006.13 | Contract Time prior to this Change Order: Substantial completion: November 15, 2021 Final completion: November 22, 2021 |
| Net Increase change of this Change Order: \$10,461 | Net Increase of this Change Order: (days) <u>-- 0 --</u> |
| Contract Price with all approved Change Orders: \$945,467.13 | Contract Time with all approved Change Orders: Substantial completion: November 15, 2021 Final completion: November 22, 2021 |

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: _____
Contractor

BY: _____
Engineer

BY: _____
Owner



PLANT LOCATION
2615 SAN JUAN BLVD FARMINGTON, NM 87401
PHONE (505) 327-4947

MAILING ADDRESS
P.O. BOX 2014 FARMINGTON, NM 87499
FAX (505) 326-0305

August 2, 2021

Central Wyoming Regional Water System Joint Powers Board

Attention: Andrew Collings

Re: **2.6M Gallon Tank Recoating Project No. 18-093** **Additional Tasks Pricing**

| | |
|---|------------|
| Floor inspection blasting 2 days for 2 nozzles to remove existing coating for inspection | \$6,141.00 |
| Welding Repairs: Estimated 2 days (16 hours @ \$190.00/hr) | \$3,040.00 |
| Pit Putty Repair: Estimated 2-2 gallon kits (4 gal) @ \$320.00 per applied gallon | \$1,280.00 |

Client Acceptance

Authorized Signature

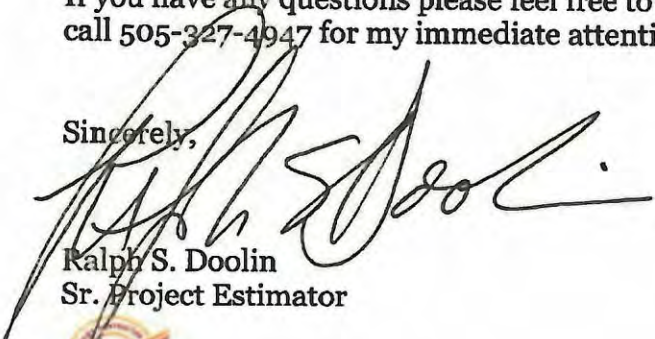
Printed Name

Title

Date

If you have any questions please feel free to E-mail me at ralphd@rileyindustrial.com or call 505-327-4947 for my immediate attention.

Sincerely,


Ralph S. Doolin
Sr. Project Estimator





**Agenda Item
8 c**



DOWNTOWN DEVELOPMENT AUTHORITY

Board Meeting
Wednesday, August 11, 2021

11:30AM – 12:30PM

AGENDA

- | | | |
|-------|---|----------------------|
| I. | Establish Quorum and Call Meeting to Order | T. Schenk |
| II. | Public Comments | |
| III. | City Report | K. Gamroth |
| IV. | Approval of Minutes July 2021 Board Minutes | T. Schenk |
| V. | Financials (DDA & David Street Station) A) July 2021 Reports B) August 2021 Payments C) Motion to Approve Financials | N.Grooms N.Grooms |
| VI. | Director's Report -Audit -Finish Summer '21 -sponsorships needs: FallFest & FiestaWYO -Mill-Levy prep/election-- Nov 2021 | K.Hawley |
| VII. | Committee Reports | |
| VIII. | Executive Session (if needed) | |
| VIX. | Action Items | |
| X. | Adjourn | |

Next Meeting September 8, 2021

Note: Board members wishing to discuss confidential information should request all other board members to hold the information in confidence

Downtown Development Authority

Board Meeting Minutes

July 14th, 2021

11:30 a.m.

I. Call Meeting to Order

Present: Nicholas Grooms, Tony Hagar, Shawn Houck, Tim Schenk, Ryan McIntyre, Kerstin Ellis, Kyle Gamroth, Deb Clark

Staff: Kevin Hawley, Jackie Landess, Brooke Montgomery, Abbey Kersenbrock, Jaren Fritz

Guests: Liz Belcher, Brendan LaChance

Excused: Pete Fazio, Critter Murray, Will Reese

II. Public Comments:

III. City Report:

A. Kyle Gamroth

- Potential contract with Bird on rental of scooters.
 - i. The contract with Bird is in its draft form, and still up for discussion.
 - ii. Asking for input on bringing Bird Scooters to Casper from the board.
 - iii. Bird Scooters would be allowed in downtown and on the trails system through Casper.
- Potential lifting of ordinance downtown of scooters, bikes, skateboards.
 - i. There will be 3 readings for the ordinance.

B. Liz Belcher

- We had our first public meeting about the one way / two-way conversion for Durbin and Wolcott streets. Next meeting will be July 28th that board members can come be a part of the discussion.
- Working on better communication of street closures, will be doing some new communication with the Casper Police Department and clerk's office.
- Construction projects downtown, Goodstein lot completion first week of August. Midwest Avenue phase 2 with completion of September 19th. Alley from David Street Station to Midwest Avenue will have utility updates with completion of August 6th. First and Center Street parking lot is getting re-constructed and will completed week of July 26th. Industrial Avenue is having utility work done as well as concrete installation, first phase will be completed first week of August.

IV. Approval of June 2021 Board Meeting Minutes

Motion, Second, Passed (Nicholas Grooms, Deb Clark) (All Approved)

V. Financials – Nicholas Grooms

- Financials are in the packet; assessment check came in for DDA.
- June 30th represents the end of our fiscal year.
- Auditors have reached out, and we will be working on that the next month.
- Transactions from July are in packet for DDA, DSS.
- There is a large amount for Galles Greenhouse, who provided flowers and labor to get the downtown flower beds ready for summer.
- Donations continue to come in for DSS.

Approval of June 2021 DDA & DSS Financial Reports

Motion, Second, Passed (Nicholas Grooms, Shawn Houck) (All Approved)

Motion to Exit Monthly Meeting & Move to Public Budget Hearing

Motion, Second, Passed (Nicholas Grooms, Kerstin Ellis) (All Approved)

Call to Order Budget Hearing Meeting 12:00 PM – Called by Tim Schenk

Tim - Requests any public comment in *opposition* of 2021-2022 Fiscal Year Budget

Tim - Hearing none, any public comments in *favor* of 2021-2022 budget

Tim - Hearing none, move on to summary

Nicholas – budget in front of board, with estimated income and reserves, revenue availability exceeds proposed expenditures.

Approval of 2021-2022 Fiscal Year Budget

Motion, Second, Passed (Nicholas Grooms, Shawn Houck) (All Approved)

Motion to Exit 2021-2022 Budget Hearing & Resume Monthly Meeting

Motion, Second, Passed (Nicholas Grooms, Deb Clark) (All Approved)

VI. Director's Report - Kevin Hawley

- We are seeing success to meet our fundraising goal with the city.
- If we are to purchase a chiller, we would have to decide this month to order it in time. Would be more comfortable putting a certain amount down and financing the rest of it. It would cost around 300K to purchase chiller. Annual maintenance would be relatively low if we were to purchase one. Renting the chiller is 30,000 to 40,000 per year.
- DSS staff is looking into taking on larger events per staff member with a collaborative fundraising goal of \$80,000+.
- There weren't any applications for the DDA Board for the two open seats. Two letters of interest to renew would be Deb Clark and Critter Murray.
- Jackie will be working with the bank for new signatories.
- We're working with county for the mill levy that is coming up this Fall.
- Our limited access on Thursday nights have been beneficial to control the crowd. An increase in security and the presence of the Casper Police Department has been helpful.

Motion to Recommend Deb Clark & Critter Murray for Board Renewal Expiring 6/30/25

Motion, Second, Passed (Will Reese, Tony Hager) (All Approved)

VII. Committee Reports –

- A.) **Executive Committee** – Tim Schenk
- B.) **MARCOM Committee** – Shawn Houck
- C.) **David Street Station** – Jackie Landess
- D.) **Finance Committee** – Nick Grooms
- E.) **Infrastructure** – Tim Schenk
- F.) **Governance** – Will Reese

Comments:

Motion to adjourn at approximately 12:46 PM

Motion, Second, Passed (Shawn Houck, Deb Clark) (All Approved)

Action Items:

Approved by:

Secretary's Signature: _____ /Date: _____

Board Member's Signature: _____ /Date: _____

Casper Downtown Development Authority

Balance Sheet

As of July 31, 2021

| | DDA-Balance | Jul 31, 21 |
|--|-------------|-------------------|
| ASSETS | | |
| Current Assets | | |
| Checking/Savings | | |
| CHECKING | | -3,691.66 |
| NOW Acct | | 197,786.84 |
| Total Checking/Savings | | 194,095.18 |
| Other Current Assets | | |
| Due from Parking Garage | | -5,035.12 |
| Total Other Current Assets | | -5,035.12 |
| Total Current Assets | | 189,060.06 |
| TOTAL ASSETS | | 189,060.06 |
| LIABILITIES & EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Other Current Liabilities | | |
| Payroll Liabilities | | 5,772.39 |
| Total Other Current Liabilities | | 5,772.39 |
| Total Current Liabilities | | 5,772.39 |
| Total Liabilities | | 5,772.39 |
| Equity | | |
| Opening Bal Equity | | 382,324.44 |
| Unrestricted Net Assets | | -182,810.57 |
| Net Income | | -16,226.20 |
| Total Equity | | 183,287.67 |
| TOTAL LIABILITIES & EQUITY | | 189,060.06 |

Casper Downtown Development Authority
Profit & Loss

July 2021

DDA-P&L

Jul 21

| | <u>Jul 21</u> |
|----------------------------------|--------------------------|
| Ordinary Income/Expense | |
| Income | |
| ACCT. INTEREST | 1.63 |
| ASSESSMENTS | 4,363.65 |
| Total Income | <u>4,365.28</u> |
| Expense | |
| ADMINISTRATIVE | |
| Payroll Expense | 580.47 |
| Total ADMINISTRATIVE | <u>580.47</u> |
| MARKETING-COMMUNICATIONS | |
| PR - Director | 32.60 |
| Sponsorships/PR | 250.00 |
| MARKETING-COMMUNICATIONS - Other | 197.72 |
| Total MARKETING-COMMUNICATIONS | <u>480.32</u> |
| OPERATIONS | |
| Repairs/Maintenance | 287.62 |
| Planters | 16,000.99 |
| Office Automation | 139.89 |
| Music Service | 50.00 |
| Office Equipment | 124.96 |
| Office Rent | 2,650.00 |
| Office Supplies | 277.23 |
| Total OPERATIONS | <u>19,530.69</u> |
| Total Expense | <u>20,591.48</u> |
| Net Ordinary Income | <u>-16,226.20</u> |
| Net Income | <u><u>-16,226.20</u></u> |

Casper Downtown Development Authority
Transaction Detail by Account

July 2021

DDA-July Trans

| Type | Date | Name | Memo | Amount | Balance |
|-----------------|------------|--------------------------------------|------------------------|-------------------|-------------------|
| CHECKING | | | | | |
| Deposit | 07/02/2021 | | Deposit | 4,363.65 | 4,363.65 |
| Liability Check | 07/06/2021 | IRS USA TAXPYMNT | 83-0286881 | -1,914.56 | 2,449.09 |
| Liability Check | 07/06/2021 | IRS USA TAXPYMNT | 83-0286881 | -1,914.62 | 534.47 |
| Liability Check | 07/07/2021 | IRS USA TAXPYMNT | 83-0286881 | -561.74 | -27.27 |
| Bill Pmt -Check | 07/09/2021 | Advance Casper | | -250.00 | -277.27 |
| Bill Pmt -Check | 07/09/2021 | CASPER STAR TRIBUNE | Board position posting | -118.56 | -395.83 |
| Bill Pmt -Check | 07/09/2021 | Charter Communications | Office | -139.89 | -535.72 |
| Bill Pmt -Check | 07/09/2021 | CAV - Front Range | | -50.00 | -585.72 |
| Bill Pmt -Check | 07/09/2021 | Galles Greenhouse & Hepp Landscaping | Downtown Planters | -16,000.99 | -16,586.71 |
| Bill Pmt -Check | 07/09/2021 | Ricoh USA, Inc | printer | -124.96 | -16,711.67 |
| Bill Pmt -Check | 07/09/2021 | Walsh Property Management | July rent | -2,650.00 | -19,361.67 |
| Bill Pmt -Check | 07/12/2021 | Casper Star-Tribune | Notice of Hearing | -79.16 | -19,440.83 |
| Bill Pmt -Check | 07/21/2021 | WYOMING DEPARTMENT OF WORKFORCE | Q2 Voucher ID: 87660 | -580.47 | -20,021.30 |
| Bill Pmt -Check | 07/27/2021 | FIB - MASTERCARD | KH | -597.45 | -20,618.75 |
| Total CHECKING | | | | -20,618.75 | -20,618.75 |
| NOW Acct | | | | | |
| Deposit | 07/31/2021 | | Interest | 1.63 | 1.63 |
| Total NOW Acct | | | | 1.63 | 1.63 |
| TOTAL | | | | -20,617.12 | -20,617.12 |

Casper Downtown Development Authority Transaction Detail by Account

August 2021

DDA-Aug Trans

| Type | Date | Name | Memo | Amount | Balance |
|-----------------|------------|-------------------------------------|-----------------|------------------------|------------------------|
| CHECKING | | | | | |
| Deposit | 08/05/2021 | | Deposit | 12,603.00 | 12,603.00 |
| Bill Pmt -Check | 08/09/2021 | Charter Communications | | -141.98 | 12,461.02 |
| Bill Pmt -Check | 08/09/2021 | CAV - Front Range | | -50.00 | 12,411.02 |
| Bill Pmt -Check | 08/09/2021 | FIB - MASTERCARD | | -320.43 | 12,090.59 |
| Bill Pmt -Check | 08/09/2021 | Walsh Property Management | August rent | -2,650.00 | 9,440.59 |
| Bill Pmt -Check | 08/09/2021 | Wyoming Office Products & Interiors | Hanging folders | -10.19 | 9,430.40 |
| Check | 08/31/2021 | | Service Charge | -32.25 | 9,398.15 |
| Deposit | 08/31/2021 | | Interest | 0.13 | 9,398.28 |
| Total CHECKING | | | | <u>9,398.28</u> | <u>9,398.28</u> |
| TOTAL | | | | <u>9,398.28</u> | <u>9,398.28</u> |

Downtown Development Authority
Balance Sheet
As of July 31, 2021

DSS- Balance Sheet

Jul 31, 21

ASSETS

Current Assets

Checking/Savings

Plaza Checking 291,660.81

Special Events 28,627.87

Total Checking/Savings 320,288.68

Accounts Receivable

Accounts Receivable 14,845.00

Total Accounts Receivable 14,845.00

Other Current Assets

Due To/From Clearinghouse -113.00

Total Other Current Assets -113.00

Total Current Assets 335,020.68

TOTAL ASSETS 335,020.68

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Payroll Liabilities 2,086.99

Total Other Current Liabilities 2,086.99

Total Current Liabilities 2,086.99

Total Liabilities 2,086.99

Equity

Unrestricted Net Assets 390,032.07

Net Income -57,098.38

Total Equity 332,933.69

TOTAL LIABILITIES & EQUITY 335,020.68

Downtown Development Authority
Profit & Loss
July 2021

| DSS-P&L | <u>Jul 21</u> |
|----------------------------------|--------------------------|
| Ordinary Income/Expense | |
| Income | |
| ACCT. INTEREST | 3.03 |
| Other Types of Income | |
| Miscellaneous Revenue | 225.00 |
| Total Other Types of Income | <u>225.00</u> |
| Program Income | |
| Beverage Sales | 8,843.39 |
| Facility Rental | 2,700.00 |
| Friends of Station | 45.00 |
| Partners In Progress | 1,000.00 |
| Support the Station | 350.00 |
| Vendor Fees | 1,902.11 |
| Total Program Income | <u>14,840.50</u> |
| Total Income | <u>15,068.53</u> |
| Gross Profit | 15,068.53 |
| Expense | |
| Contract Services | 2,415.00 |
| Facilities and Equipment | |
| Building Repairs/Maint | 237.50 |
| Equip Rental and Maintenance | 681.52 |
| FF&E | 308.16 |
| Landscaping, Repairs/Maint. | 202.50 |
| Rent, Parking, Utilities | |
| DSS | 2,831.94 |
| Rent, Parking, Utilities - Other | 420.94 |
| Total Rent, Parking, Utilities | <u>3,252.88</u> |
| Facilities and Equipment - Other | 75.00 |
| Total Facilities and Equipment | <u>4,757.56</u> |
| Marketing | |
| Advertising/Media | 409.20 |
| Fundraising Expense | 169.97 |
| Website | 125.74 |
| Marketing - Other | 174.15 |
| Total Marketing | <u>879.06</u> |
| Operations | |
| Books, Subscriptions, Reference | 206.57 |
| Entertainment/Talent | 850.00 |
| Event Expense | |
| A/V | 4,845.00 |
| Bands | 2,890.00 |
| Insurance | 14,345.53 |
| Security | 2,037.50 |
| Event Expense - Other | 10,098.22 |
| Total Event Expense | <u>34,216.25</u> |
| Overnight Security | 2,070.00 |
| Postage, Mailing Service | 57.00 |
| Service Charge | 315.77 |
| Supplies | 1,961.03 |
| TIPS Training | 8.99 |
| Operations - Other | -0.50 |
| Total Operations | <u>39,685.11</u> |
| Payroll Expenses | <u>24,430.18</u> |
| Total Expense | <u>72,166.91</u> |
| Net Ordinary Income | <u>-57,098.38</u> |
| Net Income | <u><u>-57,098.38</u></u> |

Downtown Development Authority
Transaction Detail by Account
July 2021

DSS-July Trans

| Type | Date | Num | Name | Memo | Amount | Balance |
|-----------------------|------------|------|----------------------------------|---|-----------|------------|
| Plaza Checking | | | | | | |
| Deposit | 07/02/2021 | | | Deposit | 626.00 | 626.00 |
| Bill Pmt -Check | 07/02/2021 | | Rivers Edge Storage | | -300.00 | 326.00 |
| Deposit | 07/02/2021 | | | Deposit | 57.66 | 383.66 |
| Deposit | 07/04/2021 | | | Deposit | 167.76 | 551.42 |
| Deposit | 07/04/2021 | | | Deposit | 28.83 | 580.25 |
| Deposit | 07/05/2021 | | | Deposit | 86.49 | 666.74 |
| Deposit | 07/07/2021 | | | Deposit | 28.83 | 695.57 |
| Paycheck | 07/09/2021 | | Angelica M Parmely | | -377.62 | 317.95 |
| Paycheck | 07/09/2021 | | Aydan M Bullard | | -290.91 | 27.04 |
| Paycheck | 07/09/2021 | | Eli R Realing | | -210.25 | -183.21 |
| Paycheck | 07/09/2021 | | Jaren T Fritz | | -990.88 | -1,174.09 |
| Paycheck | 07/09/2021 | | Kade R Taheri | | -317.77 | -1,491.86 |
| Bill Pmt -Check | 07/09/2021 | 2307 | AMBI Mail & Marketing | | -140.00 | -1,631.86 |
| Bill Pmt -Check | 07/09/2021 | 2308 | Brent Phillips | June sound | -4,845.00 | -6,476.86 |
| Bill Pmt -Check | 07/09/2021 | 2309 | Charter Communications | Charter | -129.88 | -6,606.74 |
| Bill Pmt -Check | 07/09/2021 | 2310 | CK Mechanical | Toilet auger -cleaned 2 plastic urinal pads | -237.50 | -6,844.24 |
| Bill Pmt -Check | 07/09/2021 | 2311 | Cowdin Cleaning | June | -1,500.00 | -8,344.24 |
| Bill Pmt -Check | 07/09/2021 | 2312 | Devin Muir | Contract help | -210.00 | -8,554.24 |
| Bill Pmt -Check | 07/09/2021 | 2313 | EquipmentShare.com | Scissor lift rental | -474.46 | -9,028.70 |
| Bill Pmt -Check | 07/09/2021 | 2314 | Hawkins Inc | Chemicals | -613.90 | -9,642.60 |
| Bill Pmt -Check | 07/09/2021 | 2315 | Indian Ice | BrewFest - on site ice | -472.50 | -10,115.10 |
| Bill Pmt -Check | 07/09/2021 | 2316 | John King Music LLC | Headliner July 23rd | -2,140.00 | -12,255.10 |
| Bill Pmt -Check | 07/09/2021 | 2317 | Kaiden Helling | Contract help | -555.00 | -12,810.10 |
| Bill Pmt -Check | 07/09/2021 | 2318 | Natrona County Health Department | Yearly splash pad inspection | -75.00 | -12,885.10 |
| Bill Pmt -Check | 07/09/2021 | 2319 | River Muir | Contract help | -150.00 | -13,035.10 |
| Bill Pmt -Check | 07/09/2021 | 2320 | Rocky Mountain Power | DSS | -810.85 | -13,845.95 |
| Bill Pmt -Check | 07/09/2021 | 2321 | Secure Gunz LLC | | -4,970.00 | -18,815.95 |
| Bill Pmt -Check | 07/09/2021 | 2322 | Stoner Lawn & Landscape | Start up of system | -202.50 | -19,018.45 |
| Bill Pmt -Check | 07/09/2021 | 2323 | Whiskey's Alibi | Opener for John King | -600.00 | -19,618.45 |
| Bill Pmt -Check | 07/09/2021 | 2324 | Mastercard | Brooke Montgomery | -94.92 | -19,713.37 |
| Bill Pmt -Check | 07/09/2021 | 2325 | Mastercard | | -162.16 | -19,875.53 |
| Bill Pmt -Check | 07/09/2021 | 2327 | City of Casper - Water Services | dss | -22.89 | -19,898.42 |
| Bill Pmt -Check | 07/09/2021 | 2328 | City of Casper - Water Services | dss | -98.05 | -19,996.47 |
| Deposit | 07/11/2021 | | | Deposit | 2,453.73 | -17,542.74 |
| Bill Pmt -Check | 07/12/2021 | 2330 | Mastercard | KH | -1,386.25 | -18,928.99 |
| Bill Pmt -Check | 07/12/2021 | 2331 | Mastercard | JL | -3,766.06 | -22,695.05 |
| Liability Check | 07/12/2021 | | United States Treasury | 83-0286881 | -492.94 | -23,187.99 |
| Deposit | 07/12/2021 | | | Deposit | 86.49 | -23,101.50 |
| Deposit | 07/12/2021 | | | Deposit | 28.83 | -23,072.67 |
| Deposit | 07/12/2021 | | | Deposit | 86.49 | -22,986.18 |
| Deposit | 07/12/2021 | | | Deposit | 86.79 | -22,899.39 |
| Deposit | 07/13/2021 | | | Deposit | 4,333.00 | -18,566.39 |
| Paycheck | 07/15/2021 | | Abbey C Kersenbrock | | -1,456.12 | -20,022.51 |
| Paycheck | 07/15/2021 | | Brooke C Montgomery | | -1,614.08 | -21,636.59 |
| Paycheck | 07/15/2021 | | Jaclyn A Landess | | -1,953.92 | -23,590.51 |
| Paycheck | 07/15/2021 | | Kevin T Hawley | | -2,618.56 | -26,209.07 |
| Deposit | 07/15/2021 | | | Deposit | 20.00 | -26,189.07 |
| Deposit | 07/18/2021 | | | Deposit | 86.49 | -26,102.58 |
| Deposit | 07/18/2021 | | | Deposit | 115.32 | -25,987.26 |
| Deposit | 07/18/2021 | | | Deposit | 86.49 | -25,900.77 |
| Deposit | 07/18/2021 | | | Deposit | 57.66 | -25,843.11 |

Downtown Development Authority
Transaction Detail by Account
July 2021

| Type | Date | Num | Name | Memo | Amount | Balance |
|----------------------|------------|------|----------------------------------|--|-------------------|-------------------|
| Deposit | 07/18/2021 | | | Deposit | 57.66 | -25,785.45 |
| Liability Check | 07/19/2021 | | United States Treasury | 83-0286881 | -1,951.64 | -27,737.09 |
| Deposit | 07/20/2021 | | | Deposit | 25.00 | -27,712.09 |
| Bill Pmt -Check | 07/21/2021 | 2332 | Airbound | Trackless Train Sept 25th 2021 Deposit | -950.00 | -28,662.09 |
| Bill Pmt -Check | 07/21/2021 | 2333 | John May | June 25th performance | -250.00 | -28,912.09 |
| Bill Pmt -Check | 07/21/2021 | 2334 | Quality Brands of Casper | | -2,064.20 | -30,976.29 |
| Bill Pmt -Check | 07/21/2021 | 2335 | Rocky Mountain Power | | -1,891.21 | -32,867.50 |
| Bill Pmt -Check | 07/21/2021 | 2336 | The Cincinnati Insurance Company | Insurance Policy # 0546791 | -2,033.00 | -34,900.50 |
| Bill Pmt -Check | 07/21/2021 | 2337 | Airbound | Mechanical Bull August 21st Deposit | -975.00 | -35,875.50 |
| Bill Pmt -Check | 07/21/2021 | 2338 | Airbound | Inflatable Games August 25th Deposit | -700.00 | -36,575.50 |
| Deposit | 07/22/2021 | | | Deposit | 1,260.00 | -35,315.50 |
| Paycheck | 07/23/2021 | | Angelica M Parmely | | -719.78 | -36,035.28 |
| Paycheck | 07/23/2021 | | Aydan M Bullard | | -193.40 | -36,228.68 |
| Paycheck | 07/23/2021 | | Eli R Realing | | -165.31 | -36,393.99 |
| Paycheck | 07/23/2021 | | Jaren T Fritz | | -824.70 | -37,218.69 |
| Paycheck | 07/23/2021 | | Kade R Taheri | | -122.82 | -37,341.51 |
| Deposit | 07/25/2021 | | | Deposit | 1,144.89 | -36,196.62 |
| Deposit | 07/25/2021 | | | Deposit | 28.83 | -36,167.79 |
| Deposit | 07/25/2021 | | | Deposit | 86.49 | -36,081.30 |
| Deposit | 07/25/2021 | | | Deposit | 4.77 | -36,076.53 |
| Deposit | 07/26/2021 | | | Deposit | 2,421.00 | -33,655.53 |
| Liability Check | 07/26/2021 | | United States Treasury | 83-0286881 | -399.78 | -34,055.31 |
| Deposit | 07/27/2021 | | | Deposit | 100.00 | -33,955.31 |
| Bill Pmt -Check | 07/27/2021 | 2339 | Quality Brands of Casper | Beer for Concert | -1,538.10 | -35,493.41 |
| Bill Pmt -Check | 07/29/2021 | 2340 | The Bon Agency | | -12,312.53 | -47,805.94 |
| Paycheck | 07/31/2021 | | Abbey C Kersenbrock | | -1,456.13 | -49,262.07 |
| Paycheck | 07/31/2021 | | Brooke C Montgomery | | -1,614.08 | -50,876.15 |
| Paycheck | 07/31/2021 | | Jaclyn A Landess | | -1,953.92 | -52,830.07 |
| Paycheck | 07/31/2021 | | Kevin T Hawley | | -2,618.58 | -55,448.65 |
| Check | 07/31/2021 | | | Service Charge | -315.77 | -55,764.42 |
| Deposit | 07/31/2021 | | | Interest | 2.79 | -55,761.63 |
| Total Plaza Checking | | | | | -55,761.63 | -55,761.63 |
| TOTAL | | | | | -55,761.63 | -55,761.63 |

Downtown Development Authority
Transaction Detail by Account
 August 2021

| DSS- Aug Trans | | | | | | |
|-----------------------|------------|---|---|-------------------|-------------------|--|
| Type | Date | Name | Memo | Amount | Balance | |
| Plaza Checking | | | | | | |
| Deposit | 08/01/2021 | | Deposit | 86.49 | 86.49 | |
| Deposit | 08/01/2021 | | Deposit | 28.83 | 115.32 | |
| Deposit | 08/02/2021 | | Deposit | 57.66 | 172.98 | |
| Bill Pmt -Check | 08/02/2021 | Rivers Edge Storage | Storage | -300.00 | -127.02 | |
| Liability Check | 08/03/2021 | United States Treasury | 83-0286881 | -418.14 | -545.16 | |
| Deposit | 08/03/2021 | | Deposit | 115.32 | -429.84 | |
| Deposit | 08/04/2021 | | Deposit | 940.00 | 510.16 | |
| Liability Check | 08/04/2021 | United States Treasury | 83-0286881 | -1,951.58 | -1,441.42 | |
| Deposit | 08/04/2021 | | Deposit | 1,620.00 | 178.58 | |
| Deposit | 08/04/2021 | | Deposit | 57.66 | 236.24 | |
| Bill Pmt -Check | 08/04/2021 | Casper DDA Transfer | | -12,603.00 | -12,366.76 | |
| Paycheck | 08/06/2021 | Aydan M Bullard | | -204.87 | -12,571.63 | |
| Paycheck | 08/06/2021 | Eli R Realing | | -177.93 | -12,749.56 | |
| Paycheck | 08/06/2021 | Jaren T Fritz | | -853.95 | -13,603.51 | |
| Paycheck | 08/06/2021 | Kade R Taheri | | -288.15 | -13,891.66 | |
| Paycheck | 08/06/2021 | Angelica M Parmely | | -450.20 | -14,341.86 | |
| Deposit | 08/06/2021 | | Deposit | 92.59 | -14,249.27 | |
| Bill Pmt -Check | 08/06/2021 | Airbound | Final Payment for Back to School Carnival | -700.00 | -14,949.27 | |
| Bill Pmt -Check | 08/06/2021 | Alliance Electric | | -716.48 | -15,665.75 | |
| Bill Pmt -Check | 08/06/2021 | AMBI Mail & Marketing | | -82.50 | -15,748.25 | |
| Bill Pmt -Check | 08/06/2021 | Barker & Associates, LLC | | -1,092.50 | -16,840.75 | |
| Bill Pmt -Check | 08/06/2021 | Charter Communications | | -129.91 | -16,970.66 | |
| Bill Pmt -Check | 08/06/2021 | City of Casper - Water Services | Invoice #335092 Acct: 121370 | -434.36 | -17,405.02 | |
| Bill Pmt -Check | 08/06/2021 | Cowdin Cleaning | July 2021 | -1,550.00 | -18,955.02 | |
| Bill Pmt -Check | 08/06/2021 | Devin Muir | 7/5-7/27 | -165.00 | -19,120.02 | |
| Bill Pmt -Check | 08/06/2021 | Hawkins Inc | | -263.76 | -19,383.78 | |
| Bill Pmt -Check | 08/06/2021 | Kaiden Helling | 7/5-7/27 | -472.00 | -19,855.78 | |
| Bill Pmt -Check | 08/06/2021 | Levi Blom Music LLC | Opener for Hilltop Concert August 20th | -1,000.00 | -20,855.78 | |
| Bill Pmt -Check | 08/06/2021 | Mastercard | AK | -354.80 | -21,210.58 | |
| Bill Pmt -Check | 08/06/2021 | Peden's Inc. | BrewFest sponsor shirts | -1,567.50 | -22,778.08 | |
| Bill Pmt -Check | 08/06/2021 | Powell Brothers Production | Headline for August 13th | -2,000.00 | -24,778.08 | |
| Bill Pmt -Check | 08/06/2021 | River Muir | 7/5-7/27 | -285.00 | -25,063.08 | |
| Bill Pmt -Check | 08/06/2021 | sean Stemaly Music LLC | Payment for performance | -4,500.00 | -29,563.08 | |
| Bill Pmt -Check | 08/06/2021 | Secure Gunz LLC | | -3,245.00 | -32,808.08 | |
| Bill Pmt -Check | 08/06/2021 | William Morris Endeavos Entertainment LLC | Deposit | -500.00 | -33,308.08 | |
| Bill Pmt -Check | 08/06/2021 | City of Casper - Water Services | Invoice #335089 Acct #121359 | -92.54 | -33,400.62 | |
| Bill Pmt -Check | 08/06/2021 | Mastercard | JL | -1,864.67 | -35,265.29 | |
| Bill Pmt -Check | 08/06/2021 | City of Casper - Water Services | Invoice #33056 Acct #: 503115 | -254.87 | -35,520.16 | |
| Bill Pmt -Check | 08/06/2021 | Mastercard | BM | -781.68 | -36,301.84 | |
| Bill Pmt -Check | 08/09/2021 | Mastercard | KH | -831.89 | -37,133.73 | |
| Bill Pmt -Check | 08/09/2021 | S/D Inc. | Jumbo Toilet Roll | -146.00 | -37,279.73 | |
| Bill Pmt -Check | 08/09/2021 | Secure Gunz LLC | | -767.50 | -38,047.23 | |
| Bill Pmt -Check | 08/09/2021 | Zack Schommer | Opener for Powell Brothers - August 13th | -250.00 | -38,297.23 | |
| Bill Pmt -Check | 08/09/2021 | EquipmentShare.com | | -1,512.35 | -39,809.58 | |
| Bill Pmt -Check | 08/10/2021 | Brent Phillips | Sound | -2,925.00 | -42,734.58 | |
| Total Plaza Checking | | | | -42,734.58 | -42,734.58 | |
| TOTAL | | | | -42,734.58 | -42,734.58 | |

July 20, 2021

Friends of Boys & Girls Club
City of Casper
200 N David St
Casper WY 82601-1815



**BOYS & GIRLS CLUBS
OF CENTRAL WYOMING**

Dear Friends of Boys & Girls Club

Year after year, our community gathers at our Annual Awards & Recognition Breakfast to support the Boys & Girls Club of Central Wyoming. Join us as we bring together family and friends to celebrate those impacted by the work you've sustained for over 50 years. Thank you!

The "Forward Together" campaign and the Annual Awards & Recognition Breakfast ensure that every child has a safe, positive environment where their basic needs are met so they can explore education, social, emotional, physical and moral development. Financial assistance is provided to families to access Club services after school and during the summer months in addition to the Club's Free Snack & Meal Program. Youth are exposed to caring, adult mentors who provide the foundation of belief that "Great Futures Start Here!"

Together with Honorees Rocky and Lisa Eades and Keynote Speaker Amy Van Dyken-Rouen we invite you to join us for the 23rd Annual Awards & Recognition Breakfast on September 8th, 2021 where we award a deserving teen Central Wyoming Youth of the Year and the gift of a Ruth R. Ellbogen Education Scholarship. Our Annual Breakfast is your opportunity to help celebrate the milestones and moments of our Club kids and contribute your dollars to making a difference for the more than 10,000 children we serve each year.



Jinnie Ponder
2020-2021 Central Wyoming Youth of the Year,
2021 Wyoming Youth of the Year

By reserving your table today (*see enclosed brochure*), you are making a commitment to help fund a Great Future for the kids who need it most!

For the kids,

Ashley Bright, CEO

23rd ANNUAL
AWARDS & RECOGNITION
BREAKFAST

September 8th Breakfast at 6:30 am
Ford Wyoming Center

REGISTER ONLINE:

www.bgccw.org/breakfast21

or fill out the form below, and mail it to:
Boys & Girls Clubs of Central Wyoming
1701 East K Street, Casper, WY 82601
CALL to RSVP 307-235-4079

- Registration Form -

Number of tables: _____ (seats 8)
Table Name(s): _____

Individual Tickets
Quantity: _____

I am unable to attend, but please accept
the enclosed contribution.

Check / Credit Card / Bill Me

CC#: _____ exp. _____

CVC _____

Name: _____

Billing address: _____

City, State, Zip: _____

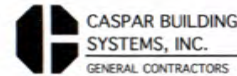
Mailing address (if different than above): _____

City, State, Zip: _____

Email: _____

Phone: _____

CORPORATE & FOUNDATION
PARTNERS



23rd ANNUAL
AWARDS & RECOGNITION
BREAKFAST

To support the Boys & Girls Clubs
of Central Wyoming

- Wednesday, September 8th, 2021 -



PLEASE JOIN US IN HONORING
Rocky & Lisa Eades

KEYNOTE SPEAKER: AMY VAN DYKEN-ROUEN



Amy Van Dyken-Rouen attended the University of Arizona for two years before transferring to Colorado State University, where she broke her first U.S. swimming record with a time of 21.77 seconds in the 50-yard freestyle at the NCAA championships in 1994. She also placed second in the 100-yard butterfly. In 1994 she was named the NCAA Female Swimmer of the Year. After college, she trained full time for the 1996 Olympics at the United States Olympic Training Center in Colorado Springs.

Winning four gold medals at the 1996 Summer Olympics in Atlanta, she was named the ESPY for Female Athlete of the Year; Swimming World magazine's female Swimmer of the Year award; inducted into the Colorado Sports Hall of Fame; inducted into the U.S. Olympic Hall of Fame; and named Associated Press Female Athlete of the Year, USOC Sports Woman of the Year, the Women's Sports Foundation Sports Woman of the Year and USA Swimming Swimmer of the Year. She was also featured as one of Glamour magazine's Top 10 Women of the Year, named one of 25 most influential females in sport by Women's Sports and Fitness magazine and received the ARETE Courage in Sports award.

Van Dyken-Rouen is retired from swimming and lives with her husband, former NFL punter Tom Rouen, in Arizona. In 2014 Van Dyken-Rouen was injured in an ATV accident and severed her spinal cord leaving her paralyzed from the waist down. Van Dyken-Rouen is a public speaker spreading hope, inspiration and what it means to persevere!

82% OF YOUTH VOLUNTEER AT THE CLUB

90% OF KIDS EXPECT TO GRADUATE HIGH SCHOOL

8 OUT OF 10 CLUB KIDS FEEL THEY CAN MAKE A DIFFERENCE IN THEIR COMMUNITY.

ABOUT THE BREAKFAST

Please join the Boys & Girls Clubs of Central Wyoming in honoring Rocky & Lisa Eades at the 23rd Annual Awards and Recognition Breakfast. Their compassion will be highlighted at the Breakfast to be held on **Wednesday, September 8th, 2021 at 7 a.m., breakfast is served at 6:30 a.m.,** at the Ford Wyoming Center. It is open to the public, and there is no cost to attend but attendees are expected to make a contribution to the Boys & Girls Clubs.

This event is an opportunity to support the Boys & Girls Clubs of Central Wyoming to provide impactful youth programming. Your dollars are an investment in the children, the Club, and the community.



HONOREES: ROCKY & LISA EADES

Rocky and Lisa Eades are co-founders of Jason's Friends Foundation – a non-profit that provides financial resources for Wyoming families who have children suffering from life-threatening brain or spinal tumors and other childhood cancers. Jason's Friends was established in 1996.

Rocky serves as a Board Member for Jason's Friends Foundation. A custom homebuilder, a developer, and President of Eades Construction, Rocky has built hundreds of homes in the Casper area over the last 40 years. He has been featured in "Professional Builder" magazine twice. Rocky is the first and only Wyoming athlete to qualify for and compete in the World CrossFit Games in 2017. He enjoys the Wyoming outdoors, especially elk hunting deep in the Wyoming back country.

Lisa is the Volunteer President/CEO of Jason's Friends Foundation. She helped establish Camp Courage Wyoming in 2012 – Wyoming's only childhood cancer camp. Having a passion for cancer prevention and control, she co-chairs the Wyoming Cancer Coalition and serves on the Wyoming Department of Health's Institutional Review Board. Lisa also serves on the Wyoming Palliative Care Advisory Council, appointed by Governor Mead. She enjoys riding her horses throughout Wyoming.

Rocky and Lisa have been married for 39 years. They are the proud parents of Brooke and Skylar. Brooke is an attorney for Pepperdine University and lives in Scottsdale, AZ with her husband Erick. Skylar is in her senior year at the University of Wyoming.

Rocky and Lisa are Jason's parents as well. Tragically, Jason lost his battle with a brain tumor at the age of nine, in 1995. Jason's Friends Foundation was created in Jason's name. It currently has 145 families enrolled and has provided nearly \$6 million in financial assistance.

From: Carolyn Deuel <artcorewyo@gmail.com>

Sent: Thursday, August 12, 2021 1:05 AM

To: Steven Freel <sfreel@Casperwy.gov>; Carter Napier <cnapier@casperwy.gov>; Renee Jordan-Smith <rjordansmith@casperwy.gov>; Fleur Tremel <ftremel@casperwy.gov>; Jolene Martinez <jmartinez@casperwy.gov>; pbertoglio@natronacounty-wy.gov; Michelle Maines <mmaines@natronacounty-wy.gov>; brook@visitcasper.com; mandy.cepeda@bannerhealth.com

Subject: Invitation to be sent to First Responders

Greetings, and thanks, in advance, for your assistance in spreading the word to all the First Responders who are so important to helping people.

As you will see from the attached document, we are offering free tickets to each First Responder and one guest for the concert of Daniel Rodriguez, Singing Policeman from 9/11, and his wife, Marla Kavanaugh, on Sunday, September 12, 2021 at 4:00 at Highland Park Church. This includes the City Council and County Commission and your staffs, and we appreciate your support toward this project. The attachment could also be posted, should you wish to do so.

The invitation includes a link to Spotify, so that people can listen, and the concert will include Patriotic and Musical Theater pieces. We are asking for folks to RSVP to me by email or phone by September 6th, first come, first served.

It is our honor to laud the heroes of our area and link them to 9/11 First Responder Daniel on the day after the 20th year commemoration of that awful day.

Again, thank you!

Wishing you joy,
Carolyn

YOU AND A GUEST ARE INVITED TO ARTCORE'S SALUTE TO FIRST RESPONDERS



DANIEL
RODRIGUEZ
+ MARLA
KAVANAUGH

SUNDAY
SEP. 12
HIGHLAND
PARK CHURCH
4:00PM

Daniel Rodriguez cemented himself in America's heart when he sang, as a New York City police officer, in the days following 9/11. His stirring "God Bless America" uplifted an entire nation. He has performed all over the world, from the World Expo in Aichi, Japan to the Winter Olympics in Salt Lake City. He also appeared on *The Late Show with David Letterman*, *The Tonight Show with Jay Leno* and *Oprah*.

Marla Kavanaugh has captivated audiences across the world with her angelic voice, since her move from New Zealand in the late 1990s. An award winning opera and musical theater artist, her performances have taken her outside of the US to the UK, Germany, Australia, The Netherlands, Russia and Japan. Her career spans the worlds of Opera and Musical theater. Her debut album, *Songbirds*, was released internationally in 2009. US highlights include Madison Square Garden, Carnegie Hall and The Lincoln Center. Marla is a founding member of The Highland Divas.

CO-SPONSORED BY THE CITY OF CASPER, FIRST INTERSTATE BANK, KUYO AND NATRONA COUNTY

Partial funding is from the Wyoming Community Foundation - Casper Area and the Wyoming Arts Council through the National Endowment for the Arts and the Wyoming State Legislature.

Please RSVP to Carolyn Deuel by September 6
307-265-1564 or artcorewyo@gmail.com

Admission for you and your guest is FREE, but seating is limited! First come, first served.

ARTCOREWY.COM

From: Platte River Trails Trust <aemery+platterivertrails.com@ccsend.com>

Sent: Saturday, August 7, 2021 1:00 PM

To: Renee Jordan-Smith <rjordansmith@casperwy.gov>

Subject: Buy Your Beer Tickets Today To Support Trails



Riverfest Is BACK!
Get Your Tasting Tickets Today!
To Support the PV to Robertson Road Bridge
[Buy Your Beer Tasting Tickets Here](#)



Live Music, Food Trucks, Vendors AND
Rotary's Great Duck Derby
Saturday, August 21, Noon - 5 P.M.,
Crossroads

After missing Riverfest in 2020 the Platte River Trails Trust is pleased to be hosting the 29th annual Riverfest! We hope you can join us on Saturday, August 21st at Crossroads Park from noon until 5 p.m. for 2021 Riverfest Presented by Foss Motors.

Riverfest is not only BACK, but this year it's better than ever with more great music and food, more vendors, inflatables for the kids, Rotary's new climbing boulders and of course Rotary's Great Duck Derby.

Riverfest is a fundraiser AND a FUNRAISER. Please join us and help support trails in Casper! ALL PROCEEDS FROM 2021 RIVERFEST WILL BE DIRECTED TO THE PV TO Robertson Road Bridge project.

RIVERFEST

CASPER, WY




CRAFT BEER. LIVE MUSIC. FOOD TRUCKS. FAMILY ACTIVITIES.

AUGUST 21, 2021

CROSSROADS PARK
NOON - 5PM

\$30 UNLIMITED CRAFT BEER TASTING

Buy early to save! \$35 day of event

KEEP THE COLLECTIBLE STAINLESS STEEL CUP !



**MUSIC BY
STEVE FRAME &
MASTERMIND
OF MONKEY**

LEARN MORE ABOUT
THIS YEAR'S EVENT AT
CASPERRIVERFEST.COM



SCAN TO PURCHASE
YOUR TICKETS



DUCK DERBY TICKETS - \$20

LOTS OF GREAT PRIZES INCLUDING CASH
BUY TICKETS ON THE DAY, AT THE PLATTE RIVER
TRAILS OFFICE, CASPER ROTARIANS AND
EXPRESS EMPLOYMENT PROFESSIONALS

DUCKS DROP AT 3:30PM
WWW.CASPERROTARYCLUB.ORG





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[Platte River Trails Trust] | 307-577-1206 | aemery@platterivertrails.com
platterivertrails.com